

**NORTH EAST WALES
FOOTBALL ASSOCIATION LIMITED**
(Company number:15734390)

**CYMDEITHAS PÊL DROED GOGLEDD
DWYRAIN CYMRU CYFYNGEDIG**



**OFFICIAL HANDBOOK
LLAWLYFR SWYDDOGOL**

2025-2026

**RACISM WILL NOT BE TOLERATED ACROSS ALL Football
WITHIN NORTH EAST WALES AREA ASSOCIATION**



**Football is a sport that is followed by all and should be an enjoyable experience for all
whatever their racial or ethnical background.**

**If you see or hear racism at any level of Football, please report it to the nearest Club Official
or Match Official**



Sporting Events (Control of Alcohol etc.) Act 1985

CHAPTER 57

Offences in connection with alcohol, containers etc. at sports grounds.

A person who has intoxicating liquor or an article to which this section applies in his possession at any time during the period of a designated sporting event when he is in any area of a designated sports ground from which the event may be directly viewed, or while entering or trying to enter a designated sports ground at any time during the period of a designated sporting event at that ground, is guilty of an offence.

Subsection (1)(a) above has effect subject to section 5A (1) of this Act.

A person who is drunk in a designated sports ground at any time during the period of a designated sporting event at that ground or is drunk while entering or trying to enter such a ground at any time during the period of a designated sporting event at that ground is guilty of an offence.

This section applies to any article capable of causing injury to a person struck by it, being— (a) a bottle, can or other portable container (including such an article when crushed or broken) which is for holding any drink, and is of a kind which, when empty, is normally discarded or returned to, or left to be recovered by, the supplier, or part of an article falling within paragraph (a) above; but does not apply to anything that is for holding any medicinal product (within the meaning of the Medicines Act 1968).

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NORTH EAST WALES FOOTBALL ASSOCIATION LIMITED OFFICERS, COUNCIL MEMBERS and EMPLOYEES

CHAIR

1993 Mr B Johnson 1 Grosvenor Road, Wrexham, LL11 1BS. 07921 218270 chair@newfa.co.uk

VICE-CHAIR

2022 Mr T Williams, 1 Grosvenor Road, Wrexham, LL11 1BS 07783 578163
vicechair@newfa.co.uk

GENERAL SECRETARY

2013 Mr D Fawkes 1 Grosvenor Road, Wrexham, LL11 1BS 07841 435334 gs@newfa.co.uk

ASSISTANT SECRETARY

2018 Miss Debi Ross, 1 Grosvenor Road, Wrexham, LL11 1BS, 07881 270944 ags@newfa.co.uk

FINANCE SECRETARY

2020 Mr Mark Hughes, 1 Grosvenor Road, Wrexham, LL11 1BS, 07437 782387
finance@newfa.co.uk

STRATEGY MANAGER

2024 Mr Neil Lewis, 1 Grosvenor Road, Wrexham, LL11 1BS 07557 359414 nlewis@newfa.co.uk

REFEREES OFFICER

2024 Mr Michael Jones, 1 Grosvenor Road, Wrexham, LL11 1BS 07548027440
refofficer@newfa.co.uk

REFEREES COACH

2024 2023 Mr R Wright, 1 Grosvenor Road, Wrexham, LL11 1BS, 07751243993

MEDIA ADMINISTRATOR

Vacant position

EDI OFFICER

Vacant position

SAFEGUARDING OFFICER

2024 Ms K Bonham (interim) 1 Grosvenor Road, Wrexham, LL11 1BS 07891711926
safeguarding@newfa.co.uk

NORTH EAST WALES REFEREE'S ASSOCIATION

2023 Mr R Wright, 22 Miller Road, Brymbo, Wrexham, LL11 5FH, 07751243993

CO-OPTED ONTO COUNCIL

2024 Ms P Evans - 11 Pendine Way, Gwersyllt, Wrexham, LL11 4UQ 07854 349668
2024 Ms Nicole Samson, 1 Grosvenor Road, Wrexham, LL11 1BS

NORTH EAST WALES FOOTBALL LEAGUE – mensleague@newfa.co.uk

2024 Mr R Cooke – 30 Hafod Alyn, Mold, CH7 1RF 07814468645
2005 Mr S Best - 9 Hoylake Drive, Swinton, South Yorkshire, S64 8ST
2 Vacant Seats

NORTH EAST WALES JUNIOR & YOUTH FOOTBALL LEAGUE – youth@newfa.co.uk

League Manager - Mr D Bostock – 93 Bryn Hafod, Wrexham, LL13 8YA 0773056263 ADD?
2 Vacant Seats

NORTH EAST WALES GIRLS LEAGUE – girlsleague@newfa.co.uk

2023 Mrs J Bowhill (Joint Manager), 148 Liverpool Road, Buckley, CH7 3LJ, 07818 086570
2024 Miss K Bonham (Joint Manager) 31 Snowdon Avenue, Mold, CH7 6SZ 07891711926
2025 Mrs J Claybrook 4 Porth-y-Cwm, Llangollen, LL20 7LE 07811 316117
2025 Mr Daniel Roberts 52 Maxwell Avenue, Deeside, CH5 2AT 07557046677

FLINTSHIRE JUNIOR LEAGUE - flintshiresec@outlook.com

Secretary Mr A Williams, 18 Evans Court, Chester, CH4 0FS 07734 059131
2013 Mr G Owen Queensferry Sports, Queensferry, Flintshire 01244 812040 (League Rep)
1 Vacant Seats

WREXHAM AND DISTRICT JUNIOR FOOTBALL LEAGUE – WDJFLManager@outlook.com

League Manager (U12-U13) Mr D Murray
League Man (U6-U11) Mr A Thomas
2024 Mr A Humphries, 33 Rockwood Road, Wrexham, LL11 6LU 07860777158
2 Vacant Seats

NORTH EAST WALES WOMEN'S LEAGUE – Will be operated under the jurisdiction the NEWGL.

Secretary - TBA
2024 Mr B Darwin, 50 Roseview Crescent, Rhyl, LL18 5BY
2 Vacant Seats

LIFE VICE-PRESIDENTS

1993 Mrs V Johnson 22 Ffordd Mabon, Llay, Wrexham. LL12 0RS 077112 97174
1972 Mr B R Tudor 53 Cardigan Road, Borras, Wrexham. LL12 7TS 01978 353090
1977 Mr E A Edwards 48 Maserfield Road, Oswestry, Salop. SY11 1SB 01691 656548
1988 Mr R K Hughes Cerlidan, 42 Brynhyfryd, Johnstown, LL14 1PR 01978 840769
1984-88 / 98 Mr C Evans 5 Overleigh Drive Wrexham LL13 9RZ 07971 584361
1998 Mr B Johnson 22 Ffordd Mabon, Llay, Wrexham. LL12 0RS 07921 218270
1998 Mr A Hughes 27 Erw Deg, Acrefair, Wrexham, LL14 3YA 01978 513434

LIFE MEMBERS

1985- 2018 Mr K Cherrett 41 Brynhyfryd, Minera, Wrexham, LL11 3YB 07798 628193
2001 Mr G Lloyd 7 Oak Meadows Tanyfron, Wrexham LL11 5TH 01978 758965

N.E.W.F.A. Representative on Council of Football Association of Wales

2013 Mr D Fawkes 1 Grosvenor Road, Wrexham, LL11 1BS, 07841 435334

N.E.W.F.A. Club Representative on Council of Football Association of Wales

2018 Miss Debi Ross, 1 Grosvenor Road, Wrexham, LL11 1BS, 07881 270944

NORTH EAST WALES FOOTBALL ASSOCIATION LIMITED COMPOSITION OF COMMITTEES

NEWFA Board

2024 - Chair	–	Mr B Johnson
2024 - Vice Chair	–	Mr T Williams
2024 - General Secretary	–	Mr D Fawkes
2024 - Assistant Secretary	–	Miss D Ross
2024 - Finance Secretary	–	Mr M Hughes
2024 - Council Member	–	Vacant
2024 - Council Member	–	Vacant
2024 - Independent	–	Mr D Roberts

NEWFA Officers Committee

Mr B Johnson	Mr D Fawkes	Mr T Williams	Miss D Ross
Mr M Hughes	Mr M Jones		

NEWFA Senior Leadership Team

Mr M Jones	Miss D Ross	Mr T Williams	Mr D Fawkes
Mr M Hughes	Mr B Johnson	Mrs J Bowhill	Ms k Bonham
Mr R Cooke	Mr D Bostock		

REFEREE'S COMMITTEE

Mr M Jones	Miss D Ross	Mr T Williams	Mr D Fawkes
Mrs P Evans	Mr K Hughes	Mr R Wright	Mr A Humphries
Mr G Meredith (co-opt)	Mr J Jones (co-opt)	Mr D Bostock	

LEAGUE DEVELOPMENT & PARTICIPATION COMMITTEE

Mr T Williams	Mr D Bostock	Mrs J Bowhill	Ms K Bonham
Mr G Lloyd	Mr M Hughes	Mr G Owen	Mrs P Evans
Miss N Samson	Mrs J Claybrook	Mr D Roberts	Mr A Williams
Mr A Thomas	Mr D Murray		

APPEALS COMMITTEE

To be made up of three Council Members Selected by the General Secretary when required.

PAST & PRESENT OFFICERS OF THE ASSOCIATION

PRESIDENT

1968-1982 T.L.Williams
1982-1986 F.Owen
2019- 2021 K.Spencer

1986-1998 J.E.Lloyd
1998- 2019 P.Jones
2021- No Position

CHAIRPERSON

1968-1974 F.Owen
1974-1976 D.S.Jones
1976-1978 F.Owen
1978-1984 J.E.Lloyd
1984-1989 J.E.Evans
1989-1991 R.Parker
1991-1994 P.Jones
1994-1996 K.Hale
2018- 2020 J Mann
2023 Mr B Johnson

1996-1998 D.A.Wright
1998-2000 R.D.Evans
2000-2004 D.Pickering
2004-2006 Selwyn Williams
2006-2009 K.Spencer
2009-2012 B.Johnson
2012-2015 J.Mann
2015-2018 C.Evans
2020-2022 J Hughes

VICE CHAIRPERSON

1969-1972 J.R.Greasley
1972-1974 D.S.Jones
1974-1976 F.Owen
1976 - Rsd J.E.Evans
1976-1978 S.Prytherch
1978-1984 J.Evans
1984-1989 R.Parker
1989-1991 R.D.Evans
1991-1994 K.Bryan
1994-1996 D.A.Wright
2018- 2021 G Lloyd
2023- Mr T Williams

1996-1998 D.W.Mallett
1998-2000 D.Pickering
2000-2001 Steve Williams
2001-2004 Selwyn Williams
2004-2006 K.Spencer
2006-2009 B.Johnson
2009-2011 C.Evans
2011-2012 J.Mann
2012-2015 G.Roberts
2015-2017 P.Wright
2021-2023 B Johnson

GENERAL SECRETARY

1968-1980 J.B.Page
1980-1990 K.Spencer
1990-1992 V.E.Cliffe

1992-1996 B.Cornes
1997-2017 R.K.Hughes
2017 - D Fawkes

ASSISTANT SECRETARY

2018 – Miss D Ross

DISCIPLINE SECRETARY

1974-1975 B.Cornes
1975-1977 T.Brown
1977-2008 B.R.Tudor

2008-2011 B.M.Roberts
2011-2015 P.Wright
2015-2021 B.Johnson

COMPETITIONS SECRETARY/ADMINISTRATIVE ASSISTANT

1984-1990 V.E.Cliffe

1990-1992 R.D.Evans

1992-2000 K.A.Denoven

2000-2008 B.M.Roberts

2008-2011 P.Wright

2011-2014 J.Hughes

2015-2021 N Brearley

TREASURER

1968 -1977 C.Davies

2020 – M Hughes

1977 - 2020 E.A.Edwards

REFEREE'S OFFICER

1976-1985 J.D.Williams

1985-1989 C.Evans

1989-1998 R.K.Hughes

1998-2006 C.Evans

2024 - M.Jones

2006-2009 G.M.Davies

2009-2013 B.Bevan

2013-2017 D.Fawkes

2017-2024 S.Jones

REFEREE'S COACH

2022-2023 T. Williams

2024 - R. Wright

IMPORTANT NOTES FOR LEAGUE MANAGERS/SECRETARIES

(a) Many of the questions asked by Leagues, Competitions, Clubs and Referees, during the season can be answered by reference to this Handbook.

(b) Set forth here are the Rules, Regulations and Bylaws of the Association and all associated leagues, Rules of all the Association Cup Competitions, Regulations relating to Referees etc.

(c) Please therefore consult this Handbook before writing or telephoning the Association for information, please remember that all communications will only be replied to from the League Manager/League Secretary or Club Secretary.

(d) An Appeal or Complaint of any kind from a League, Competition or a Club must be lodged and accompanied by the appropriate fee in accordance with Rule 12.1.

(e) Remember it is not permissible for a Club to:

(i) Make a ground collection on behalf of an Individual or object (apart from Club Funds).

(ii) Play a Charity Match

(iii) Make a presentation to an injured player unless permission has first been obtained from this Association.

(f) The Captain of your Club should be instructed that it is their duty to see that a player gives their name promptly to the Referee for whatever purpose they may require it and that in no case are they permitted to withdraw their team from the field of Play without permission of the Referee.

(g) Players and Club Officials should be informed that any Misconduct towards a Referee or Referee's Assistant off the Field of Play will be dealt with in the same way as if the offence had been committed on the Field.

(h) Foul and Abusive Language will not be tolerated by this Association and Club Secretaries should ensure that this message finds its way to all members of their Club.

(i) Please remember that Conference Dates once fixed by this Association for the playing of Association Cup matches cannot under any circumstances be changed by clubs unless of course the match is affected by inclement weather.

(j) Secretaries are specifically requested NOT to make any unnecessary telephone calls to any Member of the Senior leadership team of the Association before 9.00 a.m. and after 9.00 p.m.

(k) It is the responsibility of a club to update COMET and inform the relevant league manager/league secretary of any change to the club Secretary.

(l) When arranging fixtures, particularly pre-season friendlies ensure that your opponents are properly affiliated. Matches against unaffiliated clubs are totally forbidden. All friendlies must have the permission of the respective league. Permission must be sought from the Association to play outside of Wales.

(m) Study the Rules of all the competitions in which your Club is entered and see that they are complied with, as all Clubs are held responsible for their proper observance.

(n) Make sure that all your players are properly qualified in accordance with the Rules of the competition. Failure could result in losing a championship or cup tie.

(o) All correspondence MUST be answered within 7 business days, get into the habit of dealing with correspondence on the same day that it has been received. Correspondence should only be dealt with once.

(p) The name of your Club and your address should be given on all communications, and it would be useful if Clubs obtained headed notepaper showing such information and stating that they are affiliated to the North East Wales Football Association Limited.

(q) If you are in doubt on any matter do not hesitate to contact any of the Officers of the Association who will give you guidance on anything which is their direct responsibility or direct your query to the appropriate person of the Association on matters outside their jurisdiction.

(r) International Clearance must be applied for players coming from overseas. This includes England, Scotland, and Northern Ireland. The player must not register or play in Wales for any Club at any level until their clearance has been received. All International Clearance Registrations should be completed on COMET.

NORTH EAST WALES FOOTBALL ASSOCIATION LIMITED CONSTITUTION

IMPORTANT NOTICE

In accordance with F.A.W. Rule 28 and 29 every Football Association affiliated to that association is required to observe, comply with, and enforce all such Rules, Regulations, Byelaws and orders of the Football Association of Wales. Whilst every effort has been made to ensure that the Rules, Regulations, Byelaws, and orders of the North East Wales Football Association are detailed in the handbook conform to those issued by the Football Association of Wales it is possible that in some instances this may not be the case. In such circumstances the Rules of the Football Association of Wales will prevail.

1. NAME OF THE ASSOCIATION

1.1 The name of the Association is "North East Wales Football Association Limited."

1.2 It shall be affiliated to the Football Association of Wales such of whose Rules Regulations Byelaws and practices as affect affiliated Associations and their Members (as amended from time to time) shall be binding on this Association and its Members and shall be deemed to form part of these Rules.

2. DEFINED AREA

The Area of the North East Wales Football Association Limited is Flintshire County, Wrexham County. The A494 from Ruthin, Bala to Dolgellau, where the boundary road passes through Ruthin and Bala the town perimeter is within the North East Wales F.A. On the Southern side the boundary will follow the B4580 from Llanrhaeadr to Oswestry with the perimeter of Llanrhaeadr being within the Central Wales F.A.

3 LEAGUES, COMPETITIONS AND CLUBS ELIGIBLE FOR MEMBERSHIP

3.1 Pursuant to the Standard Area Association Rules, Leagues and Competitions other than those sanctioned by the Football Association of Wales, and Clubs whose grounds are within the defined area of the Association and playing football in accordance with the Laws of the game (as settled by the International Football Association Board) and the Rules of the Football Association of Wales, must be affiliated to or sanctioned by this Association and must observe the Rules, Regulations and Bye-Laws of this Association.

3.2 The Association will decide upon all applications for Membership with power to admit or refuse such applications.

3.3 Prior to admission to membership a Club must satisfy the Association that it is properly constituted, and all Leagues and Competitions shall satisfy the Association that they consist entirely of properly constituted clubs.

3.4 A club shall not withdraw from membership of the Association without consent.

3.5 Each club Member of this Association shall register via Comet on or before the 1st day in July in each year an application for affiliation. No variation in Club name will be allowed after submission of the affiliation via Comet except in exceptional circumstances.

3.6 Each League (pursuant to the Standard Area Association Rules), Competition and club shall become a Member of this Association and shall be entitled to send Representatives in accordance with the composition of Council to all General Meetings and who shall have the right to vote at such Meetings.

4. SUBSCRIPTIONS

The subscription for each club, League or Association inclusive of league and league cup entry fees shall be decided by North East Wales Area Association Ltd and recorded on COMET.

4.1 A Junior/Youth club, League or Association is one that only provides football for players of 19 years and under.

4.2 The affiliation fee must be paid on or before 1st July each year via COMET by the relevant Association, League or Clubs. League cup and entry fees to be paid by a date set by the area association on COMET.

4.3 Any Club, League, or Association whose Affiliation Fee has not been paid ON OR BEFORE 1st July each year will have their subscription increased. League cup and entry fees will increase as stated on COMET.

4.5 Any Club, League or Association wishing to terminate its membership of the Association must give 21 days' notice in writing of such intention to the Secretary of the Association. Such notice must be given to expire no later than the 1st of July in any year. Failure so to do will render that club, League, or Association liable for the subscriptions for the ensuing year.

5. COMPOSITION OF COUNCIL

The Council of the Association shall consist of the Board and up to 27 other members (2 Council Members and 2 Independent members be elected to the Board) all Members to be elected Quadrennially.

5.1 The Board of Directors of the Association are as follows and all will be elected Quadrennially appointed 2025.

Hon – Chair	– Mr B Johnson
Hon – Vice Chair	– Mr T Williams
Hon – Secretary	– Mr D Fawkes
Hon – Assistant Secretary	– Miss D Ross
Hon – Finance Secretary	– Mr M Hughes
Council Member	– TBA
Council Member	– TBA
Independent Member	– Mr D Roberts
Independent Member	– TBA

The Hon Chair & Secretary shall be Ex-Officio Members of all properly constituted Committee

5.2 A maximum of 27 other Members (maximum of 3_seats per League 1 Seat Per Association). Present representation is made up as follows,

North East Wales Referees Association 1 - Seat
North East Wales Football League – 3 seats
North East Wales Junior & Youth League – 3 seats
Wrexham & District Junior League - 3 seats
Flintshire Junior League - 3 seats
North East Wales Women's League – 1 Seat
North East Wales Girls League - 3 seats

5.2.1 Council will select two of its members to be a Director of the Board. Each member will provide an expression of interest to the Hon Secretary to be elected by Council on a quadrennially basis.

5.2.2 The Board will select two Independent Applicants to be Directors of the Board. Each applicant will provide an expression of interest to the Hon Secretary to be elected by Council on a quadrennially basis.

5.2.3 All candidates for election as a member to represent Clubs Associations & Leagues are to be completed by each individual League or Association.

5.2.4 No League shall be allowed more than one Member on Council per club (NEWFA Officers, Life Members, Life Vice Presidents, Excluded) and any such Member shall not be allowed to act in any matter concerning their own Club.

5.2.5 No more than one family member at any time via any associate member cannot be a member of Council.

5.3 Any member of Council who has been absent from THREE consecutive Council meetings without (in the opinion of the Council) a sufficient reason shall be considered to have resigned.

5.4 A representative nominated by Associations and Leagues shall not be changed without the consent of Council.

6. QUORUM

One THIRD of the Council Members shall form a Quorum for the transaction of business at full Council. Three members must be present, one of whom must be a Board member for Board and Committee Meetings.

7. COUNCIL MEETINGS

All Council Meetings shall be held at a venue of their own choice.

8. GENERAL MEETINGS

A General Meeting of the Association shall either be an Annual General Meeting or a Special General Meeting.

The Secretary shall subsequently give 14 days' notice to all Members of the Association of the Place, Time, and Date of such General Meeting together with the agenda specifying the nature of all the business to be transacted at such meeting.

Any Member Club of the Association failing to attend the Annual General Meeting, or a Special General Meeting will be fined the sum of £20 unless the Secretary receives a written apology 24 hours prior to the Meeting.

9. ANNUAL GENERAL MEETINGS

The Annual General meeting of NEWFA Ltd shall be held during the month of July in each year to consider the following business:

(9.1) The Rules of the Association.

(9.2) Statement of Accounts for the Year ended 31st May

(9.3) Appointment of Life Vice-Presidents and presentation of Long Service Awards.

(9.4) Presentation of mementoes to all Association Cup Winners.

10. SPECIAL GENERAL MEETINGS

10.1 At any time, the Secretary of the Association shall convene a Special General Meeting either by order of the Council or upon receiving a requisition to convene such a Meeting by and on behalf of not less than TEN Clubs being Members of this Association.

10.2 Such requisition must be signed by the Secretaries of ALL the Clubs associated with such a requisition.

10.3 The Special Business to be placed on the agenda of such a Special General Meeting shall be set out in detail in the notice of such a Special General Meeting and sent out to all Members of the Association

11. REPRESENTATION AT GENERAL MEETINGS

11.1 Each Association, League and Club shall be entitled to send TWO representatives to all General Meetings.

11.2 Each Association, League and Club shall be entitled to only ONE vote at all General Meetings.

11.3 No Association, League or Club shall be entitled to be represented at any General Meeting unless their affiliation for the current year has been paid.

11.4 All members of the Management Committee and Council Members shall be entitled to attend in an Ex-Officio capacity, all General Meetings and shall be entitled to sit and vote on all matters, except for the election of Members of Council.

11.5 A Member shall only represent one body at any General or Special Meetings of this Association.

12. PROCEDURES AT GENERAL MEETINGS

12.1 The Chairperson of this Association will function as Chairperson at all General Meetings (or, in their absence, their deputy will be decided by Council members present at the commencement of the meeting in question).

12.2 The Chairperson of the Meeting shall have the authority to determine the validity of all nominations, motions, and amendments presented at the Meeting. Their decisions regarding the outcomes of all votes and any other matters shall be final.

12.3 An entry in the Minutes, signed by the Chairperson of the Meeting, shall serve as conclusive evidence of the terms of every resolution and decision made.

12.4 The voting at General Meetings shall be by ballot unless a show of hands shall be agreed by a majority of those entitled to vote.

13. LIFE VICE-PRESIDENTS AND LIFE MEMBERS

13.1 The Council has the power to appoint:

- Life Vice President
- Life Members

at a Full Council Meeting or Annual General Meeting Subject to a written nomination signed by two council members. In this circumstance time served in years' is not applicable.

13.2 Any member of the Officers or Council who has completed 25 years' service for the Council shall be elected a Life Vice - President of this Association.

Any member of the Officers or Council who has completed 21 years' service for the Council shall be elected a Life-Member of the Association.

13.3 These appointments will be made at the Full Council Meeting or Annual General Meeting following the completion of such period or nomination of Council and be presented with a Long Service Award at such Meeting.

13.4 A Life Vice - President or Life-Member so created may also hold another position within the Association other than a Council Elected member of the Board. Council, at its discretion may accept an application for a Board position from a Life Vice President or Life Member on a position not fulfilled via other Council Members

14. TRAVELLING EXPENSES

Members attending meetings on behalf of the Association other than Council & Committee Meetings shall be entitled to such reasonable travelling expenses and subsistence allowances as the Board may from time to time decide.

15. FILLING OF VACANCIES

The Board is empowered to fill, as and when any vacancies arise following resignation or otherwise, the position of any member of the Officers.

16. COMMITTEES

Following each Annual General Meeting the Council of the Association shall at its first Council meeting select the following Committees. Council at its discretion may implement a maximum number to each committee.

16.1 Officers Committee

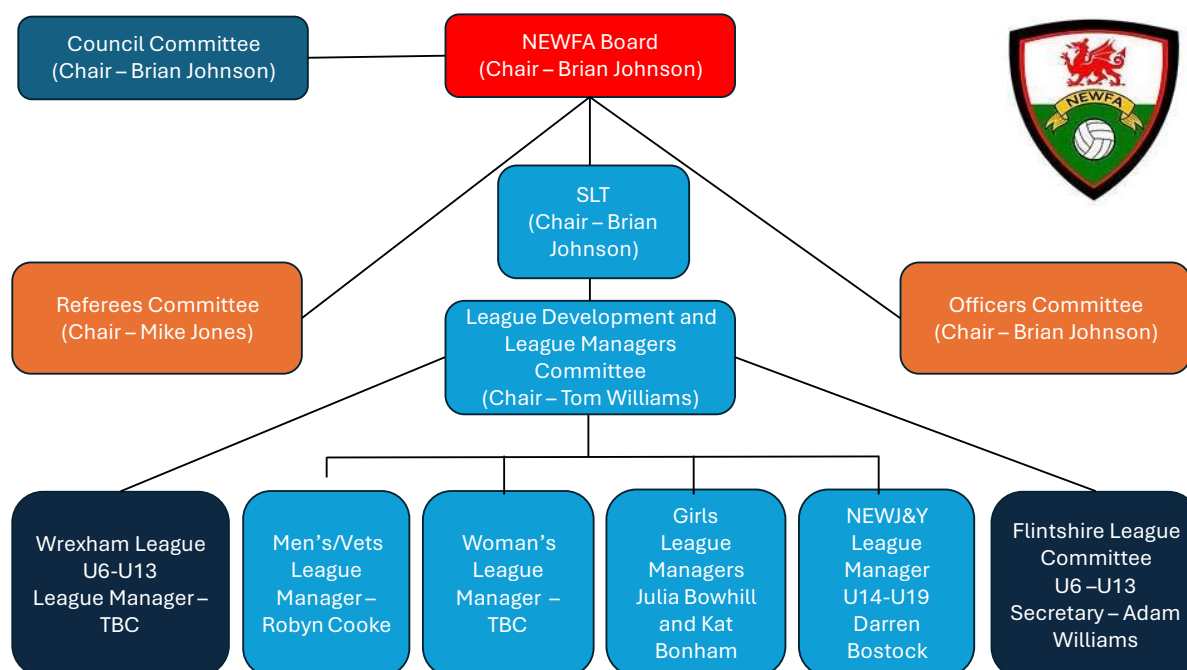
16.2 Referees Committee

16.3 League Development and Participation Committee

16.4 Senior Leadership Team Committee

16.5 Emergency Committee - Consisting of Officers Committee and Board members of the Association as defined in Rule 5(a)

Each Committee shall have full powers in its sphere, subject only to the overriding supervision by the Board on expenditure and to the approval of the Council of each Committee's minutes, except for the Board who shall have full Plenary powers when reviewing the Rules of Member Leagues.



The Board shall appoint the Chairperson from the Officers annually to each committee. Each Committee shall appoint its own Vice Chairperson,

No member shall be Chairperson or Vice Chairperson of two Committees. Three Members of the Committee shall form a Quorum. Chair, Vice Chair, Secretary and Assistant Secretary on the Board of the Association (shall be Ex-Officio members of All Committees).

OTHER COMMITTEES

16.5 Disciplinary Panel appointed in accordance with Standard Rule

FUNDS OF THE ASSOCIATION

16.6 Hon-Secretary and Hon-Finance Secretary (Treasurer) of the Association shall be the authorised signatories of all monies and properties of the Association including Competition Trophies.

16.7 All monies received by this Association shall, in the first instance, be lodged in an Account with one of the approved UK Banks.

16.8 All payments by the Association shall be made in accordance with the Area Association Bank Mandate

16.9 So much of the funds of the Association as may not be required for immediate use or to meet the usual accruing liabilities shall be invested with the authority of Council.

16.10 The Statement of Accounts of the Association prepared by the Finance Secretary (Responsible for Treasury) up to the 31st of May and duly certified by Auditors or Persons appointed by the Council prior to presentation to the Annual General Meeting. A copy of this Statement of Accounts will be circulated with the notice of the Annual General Meeting.

17. PUBLICATION OF DECISIONS

17.1 The Association shall be entitled to publish in the public press, or in a manner it shall think fit, reports of its proceedings, acts and resolutions or those of any Committee, Commission, Competition, Person or Body to whom it may delegate its powers, whether the same shall or shall not reflect the character or conduct of any League, Club, Official, Player or Spectator and every League, Club, Official, Player or Spectator shall be deemed to have assented to such publication.

17.2 Information regarding Associations, Leagues, Competitions, Clubs and Players etc. shall only be given to recognised Secretaries of Associations, Leagues, Competitions and Clubs by and at the discretion of the Secretary of the Association subject to further application to this Council.

17.3 The printed minutes of Council or extracts there from are issued for the information and action upon all matters contained therein and intended as a notification to the recipient of any matter applicable to the Association, Competition, Club, or individual named therein, and no further notification will be sent.

18. POWERS OF BOARD

The Board shall manage the undernoted, their decisions shall be final but subject to the right of appeal to the Football Association of Wales in particular, but subject as here in provided, the Board shall:

18.1 Appoint Independent Board members on Quadrennially basis

18.2 Hold such Council Meetings as it shall deem appropriate.

18.3 Appoint such Representatives to other bodies as it seems fit.

18.4 Appoint and create such Committees and Commissions either of a permanent or temporary nature as it may consider necessary. In the case of an equality of votes on any matter, the Chairperson shall have a second or casting vote.

18.5 Have authority to delegate such of its powers as it may decide to any such Committee, Commission, Committee or Council.

18.6 To make such Rules and Regulations with reference to all Cup Competitions promoted by this Association as it may deem expedient.

18.7 To make such Regulations, Byelaws and decisions deemed necessary to provide for matters arising from or to implement these Rules as far as the same are not in conflict with any rule of the Football Association of Wales.

18.8 Have power to inspect the financial books and papers of all Leagues, Competitions and Clubs affiliated to this Association at any time.

18.9 All books and vouchers for at least two seasons preceding the current season must be retained and be ready for inspection whenever required by the Board.

18.10 The officials of any League, Competition or club who may disband shall produce to the Board all Books, Papers, Vouchers and Audited Balance Sheet showing the financial position at the date of disbandment.

18.11 Have power to deal with any matter not provided for under these Rules (Board decision exempt). The North East Wales Football Association Limited is the sole interpreter of these Rules, and from their decision there can be no appeal to any other court or body (in Law or otherwise) except to the Football Association of Wales, whose decision must be accepted by Club's members of this Association as final and binding on all concerned

19. POWERS OF COUNCIL

The Council shall manage the undernoted, their decisions shall be final but subject to the right of appeal to the Football Association of Wales in particular, but subject as here in provided, the Board shall:

19.1 Appoint Board members on Quadrennially basis

19.2 Council is exempt from overriding Board Decisions

19.3 Hold such Council Meetings as it shall deem appropriate.

19.4 Appoint such Representatives to other bodies as it seems fit.

19.5 Have authority to delegate such of its powers as it may decide to any such Committee, Commission.

19.6 To make such Regulations, Byelaws and decisions deemed necessary to provide for matters arising from or to implement these Rules as far as the same are not in conflict with any rule of the Football Association of Wales at the request of the Board.

20. PRIVILEGES OF COUNCIL MEMBERS

Each Board, Council and Independent Member shall be furnished with a pass signed by the Secretary of the Association (which shall not be transferable) and all Leagues' competitions and clubs affiliated to this Association shall admit the holder to their grounds and stands upon production of such pass without requiring any other authority.

21. CO-OPTION OF COUNCIL MEMBERS

In all Leagues or Competitions recognised and sanctioned by the North East Wales Football Association Limited, the Council shall have the right, as a condition of such recognition or sanction, to co-opt one Member on the Management of such League or Competition.

22. REPRESENTATION ON COUNCILS AND LEAGUE COMMITTEES

22.1 A registered Referee or any paid official of any Association, League or club shall be allowed to serve on the council of this Association.

23. ALTERATIONS TO RULES OF ASSOCIATION

The Board shall make such alterations to these rules as might be required from time to time to conform with alterations made from time to time to the Rules and Regulations of The Football Association of Wales.

Save thereto no alterations to these rules shall be made except at any Annual General Meeting or at a Special General Meeting convened in accordance with these Rules.

Any proposal for the alteration of any of these Rules or any part thereof must be made, either by the Board, Council, or a Member of this Association entitled to be present and to vote at General Meetings of the Association.

24. In all cases of proposals from Members for consideration at the next Annual General Meeting written notice of the same which must be submitted to the Secretary of the Association to be in their hands by the 1st of March, in the year in question. Any such proposals shall be signed by the Chairperson, Secretary and Three Members of any League, Competition or Club.

25. All such proposals for alterations to Rules to be submitted to the next Annual General Meeting shall be advised by the Secretary to all Members of the Association by no later than the 1st of March of that year.

26. Any amendments from Members of the Association to the proposals so advised (to be brought before the next Annual General Meeting) must be notified in writing to be in the hands of the Secretary by no later than 1st March in that year.

27. The Board is empowered at its April meeting to make such further amendments to its prior proposals and to proposals received from Members.

28. Any proposal for an alteration of these Rules, to be considered by a Special General meeting, shall be solely in the form as resolved by Board or as duly proposed and seconded by Members requisitioning such a Special Meeting in accordance with these Rules.

29. No alteration to these Rules shall be made unless supported by a Majority of votes cast at the General Meeting convened to consider the same.

30. The Board is hereby authorised to make Rules, Regulations, Byelaws and Orders with reference to and in connection with the Cup Competitions and Officials of the game as to which the Board may seem expedient.

LEAGUES AND OTHER COMPETITIONS (INC.SMALL-SIDED GAMES).

31. The Secretary of every League or competition coming within the jurisdiction of the North East Wales Football Association Limited shall send to the Secretary of the Association a Statement of Accounts and Balance Sheet at the Year or Season End, duly audited by persons not connected with a Member, Club or League Committee.

32. Any proposals for Rule changes affecting those Leagues and Competitions affiliated to this Association must be approved by the Association (rule 28) BEFORE they are put for approval at any General Meeting of the Members of those Leagues and Competitions.

The Secretary or League Manager of each of those Leagues and Competitions shall send to the Secretary of this Association any such proposed Rule changes at least 28 days before such proposals are presented to the General meeting convened to deal with such matters.

CLUBS, PLAYERS, AND OFFICIALS

33. Clubs and Players shall not compete in any match or competition (including small-sided matches or competitions) the proceeds of which are not devoted to a recognised Football Club, Football Association or some other project approved by this Association.

34 Maximum number of a playing squad is as per Small sided game regulations up until and including the U13's age band. A match day Squad is double the format, so for example 5 v 5 is 10 and 9 v 9 is 18.

35 Maximum number of players in a match day squad from U14's through to adults is **16**. Maximum number of players that can be registered by a club for any one age group team, NEWFA Limited state the maximum number of players any one team can register is to be set by the League Development Committee.

36. No match between unaffiliated Clubs shall be played on grounds which are under the jurisdiction of Clubs who are members of this Association unless permission has been given by this Association.

37. The registered Secretary of a Club affiliated to this Association is the ONLY OFFICIAL recognised by this Association for the purpose of ALL correspondence.

38. Any Club affiliated to this Association changing its secretary or any registered Secretary changing his/her address must advise the Secretary of the Association within 7 Business days and ensure COMET has been updated. Failure to do so, will cause the Club to be charged with MISCONDUCT.

39. Each Club being a direct Member of this Association shall be required to send annually to this Association a Statement of Account and Balance Sheet showing the workings of the immediate past season. Such Statement of Account and Balance Sheet shall be sent to the Association not later than 1st August in the year concerned and must be signed by the Chairperson and Treasurer or by the Treasurer and Secretary on behalf of each such Club.

40. Each Club in default of the provisions of Rule 37 in any way whatsoever shall be liable to be charged with MISCONDUCT.

41. Each Club shall keep Minutes giving a true record of all the resolutions adopted by its members and decisions arrived at by the Committee. They shall also keep an Account showing in detail the items of income and Expenditure. Such records shall be at the disposal of the

Association for the purpose of inspection at any time upon giving 7 Business days' notice to the Secretary.

42. The North East Wales Football Association Limited shall have first claim to the use of all football grounds within the jurisdiction of that Association providing that the ground in question is not required by the Football Association of Wales.

43. Clubs in membership of Sunday Leagues may only play such practice games on a SUNDAY.

44. The Regional North East Wales Football Association Limited boundary to comply with F.A.W. Rule 54.1.2 will be as written in Rule 2 of The North East Wales Handbook Limited "Defined Area".

MISCONDUCT

45. Players, Officials and Spectators are permitted to take part in or to attend matches within the jurisdiction of the North East Wales Football Association Limited and the Football Association of Wales only upon condition that they observe and comply with all Rules, Regulations, Byelaws, and orders made by those Associations.

45.1 Every League and Competition within the jurisdiction of the North East Wales Football Association Limited and the Football Association of Wales is required to observe, comply with, and enforce such Rules, Regulations, Byelaws and Orders aforesaid.

45.2 Every Club within the jurisdiction of the North East Wales Football Association Limited and the Football Association of Wales and its Directors, Members and Officials are required to observe, comply with, and enforce all such Rules, Regulations, Byelaws and Orders aforesaid.

46. NON-PAYMENT OF FINES ETC.

Clubs/Players who do not pay Admin Fees after 5 pm on a Friday whose leagues are not on COMET will not be allowed to play football until 9.00 am on the following Monday. All leagues on COMET will follow all FAW rules & regulations in relation to non-payment of fines.

47. REPRESENTATIVE MATCHES

Any player selected to attend any Representative Match who refuses to comply with the arrangements of the Council for the playing of said match or who fails to attend such match without good and sufficient cause, shall be charged with MISCONDUCT. What shall or shall not constitute "good and sufficient cause" in any case shall be determined by the Council at its absolute discretion.

47.1 Any Club or Official who shall be deemed to have encouraged or instigated or induced or connived at any breach by any player of any provisions of this or any Rule or of any other Order of the Association, shall be guilty of MISCONDUCT.

47.2 Any Club or Organisation within the jurisdiction of the North East Wales Football Association Limited shall not select or play a player chosen to play for the said Association in any Representative match on any preceding day of the same week of such Representative match unless written consent of this Association shall have first been obtained.

STANDARD RULES OF THE AREA ASSOCIATIONS

DEFINITIONS

Area Association:	any regional football association defined under the FAW Rules.
Association:	The North East Wales Area Association Limited
Association Football:	the game controlled by FIFA and organised in accordance with the Laws of the Game.
Business Day:	any day of the week except a Saturday or Sunday or public bank holiday in Wales.
Chief Executive Officer:	the senior employee of The Football Association of Wales Ltd.
Closed Friendly Match:	A game of Association Football (or a modified version) played between two teams—regardless of club affiliation—that is not an Official Match and is closed to the public.
Club:	any club admitted into membership or associate membership of the Association.
College Team:	a team of a further or higher education establishment (including, but not limited to, university teams) and during any relevant Playing Season only plays Association Football exclusively in matches organised for teams from such further or higher education establishments.
Council:	the supreme executive body of the Association.
Councillor:	each member of the Council.
Disciplinary Notice:	a written notice from the Association stipulating the nature of the alleged Disciplinary Offence.
Disciplinary Offence:	any breach of a Rule or any Regulation.
Disciplinary Panel:	the panel of the Association empowered to hear disciplinary matters and disputes pursuant to these Rules.
FAW:	The Football Association of Wales Limited (company number 00213349) whose registered

office is at The Pavilion, Hensol, Vale of Glamorgan,
CF72 8JY

FAW Rules:	the Rules and Regulations of the FAW as amended from time to time and all byelaws, orders, codes, policies, procedures and any other directive or instruction issued by the FAW from time to time.
FIFA:	Fédération Internationale de Football Association.
FIFA Rules:	the statutes of FIFA as amended from time to time and all rules, regulations, orders and other directives issued by FIFA from time to time.
Futsal:	a game controlled by FIFA and organised in accordance with the Futsal Laws of the Game.
Futsal Laws of the Game:	the laws and other rules for playing Futsal prescribed by FIFA from time to time.
IFAB:	the International Football Association Board.
Laws of the Game:	the laws and other rules for playing Association Football as prescribed by IFAB from time to time.
League:	any league admitted into membership or associate membership of the Association.
Match Official:	a referee, assistant referee, or fourth official for a match as prescribed in the Laws of the Game or the Futsal Laws of the Game (as applicable).
Member:	a League or Club that has been admitted into membership or associate membership of the Association.
Official Match:	a game of Association Football played within the framework of organised football under the jurisdiction of the Association, in league, cup or other format but not including Open Friendly Matches or Closed Friendly Matches or matches played under the FAW's Mini Football Regulations or Futsal matches or Walking Football.
Open Friendly Match:	A non-official game of Association Football (or a modified version thereof) played between two teams—regardless of club affiliation—that is not open to public attendance.
Player:	a player of Association Football registered with the

	FAW, the Association, an Area Association, League, Club or any other league or club.
Playing Season:	the period in each year when Official Matches may be played in Wales as determined by the FAW.
Regulations:	the regulations, byelaws, orders, codes, policies, procedures and any other directive or instruction issued by the Association from time to time.
Request Fee:	the appropriate sum pursuant to the Rules of the Association.
Request Notice:	a written notice stipulating the nature of the matter complained of and requesting that such matter be referred to the Disciplinary Panel.
Rules:	these rules of the Association as amended from time to time.
Subordinate:	shall mean:- • any director, member, representative, official, employee, all coaching and technical staff and any other playing official of a Club or League; • any Match Official, match observer, match assessor or match delegate; • any Player; • every spectator at a game of Association Football in which a team of a Club plays, or in which a representative team of the Association or League plays, and any person purporting to be a supporter or follower of such League, Club or the Association PROVIDED THAT the provisions of Rules 24.1.3, 24.1.4, 24.1.4(A), 24.1.5(A), 24.1.6, 24.1.8, 24.1.10, 24.1.14, 46 and 47 shall not apply to such spectators, supporters or followers; • all other organisations, clubs, bodies, entities or persons over whom the Association exercises, or purports to exercise, control; save that this shall not include a committee of the Association.
Sunday Club:	a Club which during any relevant Playing Season only plays Association Football on a Sunday.
Trialist:	a Player who is under assessment and evaluation by a Club as to their ability and fitness to play Association Football for a Club but who is not registered with the Association to play for that

	Club.
UEFA:	Union des Association Europeanness de Football.
UEFA Rules:	the statutes of UEFA as amended from time to time and all rules, regulations, orders and other directives issued by UEFA from time to time.
Veteran Club:	a Club which during any relevant Playing Season only plays Association Football in matches organised exclusively for persons over thirty-five (35) years of age.
Walking Football:	A version of Association Football designed for players of all ages, where players are prohibited from running or jogging and must always keep one foot on the ground, in accordance with guidelines issued periodically by the FAW.

OBJECTIVES

1. throughout (name of AA), to improve the game of Association Football constantly and promote, regulate and control it in accordance with the FAW Rules and in the light of fair play and its unifying, educational, cultural and humanitarian values.
2. throughout (name of AA), to organise competitions, and authorise others to organise competitions, in Association Football in all its forms at all levels under its authority, by defining precisely, as required, the areas of authority of its various leagues and other affiliated bodies.
3. to draw up all necessary regulations to implement its rights, powers and objectives set out under the FAW Rules and such measures and procedures as may be necessary to ensure their enforcement.
4. to protect the interest of its members.
5. to comply with and prevent any infringement of the FIFA Rules, UEFA Rules and the FAW Rules and all decisions of FIFA, UEFA and the FAW as well as the Laws of the Game and ensure compliance with these by its members.
6. to support, promote and enforce the Football Association of Wales's Club Accreditation Programme.
7. throughout (name of AA), to prevent all methods or practices which might jeopardise the integrity of football matches or competitions or give rise to abuse of Association Football under its authority.
8. to manage the sporting relations of North East Wales Rea Association connected with Association Football in all its forms.

9. to be neutral in matters of politics and religion and in discharging its functions, the (name of AA) will not discriminate against a private person, or group of people, or other entity, on account of ethnic origin, gender, language, religion, politics, age or any other reason and will ensure compliance with these obligations by its members.
10. to promote friendly relations between its Members, Subordinates and in society for humanitarian objectives.

OBLIGATIONS

11. to comply fully with the FIFA Rules, UEFA Rules and the FAW Rules always and to ensure that these are also complied with fully by its Members and Subordinates.
12. to ensure fairness in the election of its decision-making bodies.
13. to take part in competitions and other sports activities organised by the FAW.
14. to pay its membership subscriptions to the FAW.
15. to respect the Laws of the Game and to ensure that these are also respected by its Members and Subordinates through an appropriate provision in its own membership rules.
16. to adopt and enforce an appropriate provision in its own membership rules specifying that any dispute requiring resolution involving itself or one of its Members or Subordinates and relating to its Rules and Regulations or the FAW Rules and any decisions of the Association shall, at the appropriate stage in the dispute, come solely under the jurisdiction of the appropriate Disciplinary Body or the panel under FAW Rule 146, as the case may be;
17. not to make any change or any amendment of its own membership rules without the approval of the FAW.
18. to communicate to its own Members any amendment of its own membership rules and the FAW Rules.
19. not to maintain any relations of a sporting nature with entities that are not recognised by FIFA, UEFA or the FAW or with Members or Subordinates that have been suspended or expelled by the FAW.
20. to observe the principles of loyalty, integrity and good sporting behaviour as an expression of fair play through an appropriate provision in its own membership rules.
21. to keep and update regularly a register of its members.
22. to comply fully with all other duties arising from the FIFA Rules, UEFA Rules and the FAW Rules, including the recommendations of the 2016 Area Associations Review Group and its Improvement Plan.

DISCIPLINARY PROCEEDINGS, DISPUTES, APPEALS

PANEL STRUCTURE, COMPOSITION AND JURISDICTION

23. The structure of the Association's mechanisms for dealing with disciplinary proceedings, disputes and appeals is as follows: -
- 23.1 the Disciplinary Panel
24. For the purpose of this section of the Rules: -
- 24.1 It shall be a breach of the Rules for any Councillor, Member or any Subordinate to do or permit or assist in the doing or permitting of any of the following whether in connection with the playing of Association Football or Futsal (or, where applicable, in connection with the playing of (a) Open Friendly Matches, (b) Closed Friendly Matches, (c) matches played under the FAW's Mini-Football Regulations, (d) Walking Football matches or (e) matches played by College Teams, Sunday Clubs or Veteran Clubs) or otherwise (where the context so requires):-
- 24.1.1 violate the Laws of the Game or the Futsal Laws of the Game or the Rules or any Regulation or violate the FIFA Rules, UEFA Rules or FAW Rules.
- 24.1.2 violate the rules or regulations (in whatever form) of any Member or any competition, sanctioned by a member or sanctioned by the Association.
- 24.1.3 play with or against any club suspended by FIFA, UEFA, the FAW, the Association, any Area Association or league or any other national football association recognised by FIFA or appoint or allow to remain in office a director or official who has been suspended by any such body.
- 24.1.4 in respect of matches taking place within the jurisdiction of the Association, bet in any betting activity (authorised and registered football pools excepted) or accept any bets in any way related to any match.
- 24.1.4(A) in respect of matches involving any Member, Subordinate or the Association playing any match in a competition outside Wales, a Councillor, Member or Subordinate shall not bet in any betting activity (authorised and registered football pools excepted) or accept any bets in any way related to the said match or any other match in the competition in which the match involving the said Member, Subordinate or the Association takes place;
- 24.1.5 offer or attempt to offer, either directly or indirectly, any bribe or

other reward whatsoever to a Member, Subordinate, any other club official, Player, Match Official or any other footballing body or individual with a view to influencing the result, progress, conduct or any other aspect of any match, or to accept any such bribe or other reward.

- 24.1.5(A) whilst participating in a match, whether as a Player or Match Official, for any person (for reward) to fail to perform their duties or responsibilities to the best of their ability during the match.
- 24.1.5(B) any act of commission or omission aimed at influencing the course and/or conduct of a match or competition (or any incident or event in a match) in an unlawful or undue manner.
- 24.1.5(C) fail to report to the Association immediately any approach from any person, organisation or other third party in respect of activities reasonably thought to be aimed at influencing the course and/or result of a match or competition in an unlawful or undue manner.
- 24.1.5(D) fail to report to the Association immediately any information or behaviour involving any person, organisation or third party in respect of activities reasonably thought to be aimed at influencing the course and/or result of a match or competition in an unlawful or undue manner.
- 24.1.6 allow a director, official, Match Official, or Player under suspension to act as a Match Official or to perform any duties from the execution of which that person has been suspended or fail to take all reasonable precautions to prevent such person from entering the ground of any club.
- 24.1.7 sell or offer for sale, either directly or indirectly, a ticket for any football match more than the face value of the ticket.
- 24.1.8 play a match with or against a club whose ground has been closed by the Association or the FAW on any ground within a radius of twelve (12) miles of the ground closed unless such match is an away fixture for the club whose ground has been so closed and is played at the ground of the home team which is within a radius of twelve (12) miles of the closed ground;
- 24.1.9 commit any act or make any statement either verbally or in writing , or be responsible for conduct, continuing misconduct or any other matter likely to bring the game of Association Football or the Association into disrepute including, without limitation, any incident on or around the field of play (including the changing room area) that occurs before, during or after a match;
- 24.1.10 receive a caution or conviction for any of the offences listed in

Schedule 4 Criminal Justice and Court Services Act 2000, its revisions and amendments; or received any caution or conviction for any offences listed in the Sexual Offences Act 2003, its revisions and amendments; or received any caution or conviction for any of the offences listed in Schedule 1 Children and Young Persons Act 1933, its revisions and amendments; or is identified as a person presenting a risk or potential risk to children; or receive any caution or conviction for any offence against a vulnerable adult; or breach the FAW's Safeguarding/Welfare Policies and Procedures and Regulations, or any code of conduct and/or ethics established under any of them;

- 24.1.11 fail to act in an orderly fashion or fail to refrain from violence, threatening, abusive, obscene or provocative behaviour, conduct or language () whilst attending or taking part in a match including,
- 24.1.11(A) fail to hold a valid Premises Licence or Temporary Event Notice for the supply of any alcohol at a ground where any home matches are played and comply with all conditions of the Premises Licence or Temporary Event Notice (including, without limitation, any designation or restriction on where alcohol may be sold or consumed in the ground).
- 24.1.11(B) fail to prevent the consumption of alcohol in any outdoor area of a home ground when any form of football is being played or practised other than within an outdoor area designated as an area where alcohol supplied in accordance with Rule 24.1.11(A) may be consumed PROVIDED THAT such outdoor area must not be within three metres of the touchline of the playing area at any point irrespective of any provision to the contrary in any Premises Licence or Temporary Event Notice and PROVIDED FURTHER THAT nothing in this Rule 24.1.11(B) shall alter or reduce the obligations on a person or organisation arising under the Sporting Events Act 1985, its revisions and amendments;
- 24.1.11(C) bring alcohol into a ground (or fail to prevent alcohol being brought into a ground where any home matches are played) other than in respect of use to be made pursuant to any Premises Licence or Temporary Event Notice.
- 24.1.12 encroach on the pitch area, save for authorised persons or for reasons of crowd safety.
- 24.1.13 whilst attending a match (a) bring into the ground any firework, flare, smoke bomb or other pyrotechnic device or (b) ignite or otherwise set-off any firework, flare, smoke bomb or other pyrotechnic device or (c) throw any firework, flare, smoke bomb, other pyrotechnic device, missile, bottle or other potentially harmful or dangerous object (including, without limitation, at or on to the

pitch or at any person on the pitch or elsewhere in the ground);

24.1.14 fail to ensure that a private way is provided for players and officials from the playing ground to the dressing room whenever this is practicable at every ground within the jurisdiction of that Member; or

24.1.15 use or provide others with information which is not publicly available, and which is obtained through the Councillor's, Member's or Subordinate's position in football and which damages, or could damage, the integrity of a match or competition.

24.2 Every Member (including, without limitation, a Club) will be responsible for the actions of its Subordinates (including, without limitation, its Players) and the Member will also be in breach of any Rule or any Regulation, if that Rule or Regulation is breached by its Subordinate.

25. The jurisdiction of the Regulations for Disciplinary Procedures Concerning Field Offences and of the Judicial Bodies is as follows: -

25.1 any Disciplinary Offence as prescribed by the Regulations for Disciplinary Procedures Concerning Field Offences shall be dealt with under such Regulations,

25.2 The Disciplinary Panel will hear the following matters: -

25.2.1 any charge of an alleged Disciplinary Offence brought by the Association against any Councillor, Member or any Subordinate. The Association and the said Councillor, Member or Subordinate will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules.

25.2.2 any appeal by a Subordinate or other third party against a decision of a member, where the said decision was a decision by the Member in the first instance. The Member and the Subordinate or other third party will be the "Party" or "Parties" to the proceedings for the purpose of this section of the Rules.

25.2.3 any appeal by a Subordinate or other third party against a decision of a member, where the said decision was a decision by the Member acting as an appellate body in hearing an appeal against a decision of a Subordinate. The said Subordinates and/ or other third party (but not the Member which acted as an appellate body) will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules.

25.2.4 any dispute or difference between two or more Members (not being an appeal covered by Rule 25.2.2) which one or more of the said Members refers to the Association for resolution. The said Members will be the

relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules; and

- 25.2.5 any disputes or differences between a Member and any Subordinate or other third party (not being covered by Rules 25.2.2 or 25.2.3) which one or more of the Member or the Subordinate or other third party refers to the Association for resolution. The Member of the Association and the Subordinate or other third party will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules.

26. The composition of the Disciplinary Panel will be as follows: -

- 26.1 only the Councillors as defined in these Rules will sit on the Disciplinary Panel. Each Disciplinary Panel will consist of three (3) members, including one from a list of four (4) chairpersons designate nominated by the Council from time to time. On a case by case basis, the General Secretary or the Discipline Secretary will appoint the Disciplinary Panel chairperson from the said list of chairpersons designate and the other two (2) members of the Disciplinary Panel provided that any Party to the proceedings may appeal against any such appointment decision by giving written notice to the Association, and with grounds, no more than three (3) Business Day following receipt of the notice of hearing. On receipt of such notice, the objection will be referred to the appointed Chair of the Panel to determine, except if the objection relates to the Chair, in which case the objection will be referred to one of the other chairpersons to determine.
27. No Member or Subordinate shall commence disciplinary proceedings under its own rules or regulations against a person, club or other entity which is under the jurisdiction of the Member or Subordinate, if (in respect of the relevant facts, circumstances or event) the Association has commenced, or indicated to the Member or Subordinate its intention to commence, disciplinary proceedings under these Rules against the person, club or other entity.

COMMENCEMENT OF PROCEEDINGS BEFORE A PANEL – NOTICES, FEES AND PROCEDURE

28. The following will apply if a Party wishes to refer a matter to the Disciplinary Panel: -

- 28.1 Where the Association brings a charge of an alleged Disciplinary Offence under Rule 25.2.1: -
- 28.1.1 the Association will give a Disciplinary Notice to the other Party together with the evidence on which the charge is based.
- 28.1.2 the Party charged will have seven (7) Business Days after service of the Disciplinary Notice to reply stipulating whether (a) they admit or deny the charge and (b) whether they wish the case to be dealt with by a Disciplinary Panel in their absence on written submissions, or if they wish to attend a private hearing before a Disciplinary Panel. The reply must also include:

- 28.1.2.1 a clear explanation setting out the details of the Party's admission or denial.
 - 28.1.2.2 a signed written statement of each witness upon whom the Party intends to rely, setting out their evidence in full; and
 - 28.1.2.3 copies of all the relevant evidence and material on which the party intends to rely. This includes material in mitigation where the Party charged admits the charge and requests the case is dealt with in their absence before a Disciplinary Panel.
- 28.1.3 Upon review of the reply, the Association may provide to the Party and the Disciplinary Panel any further relevant evidence or relevant material on which it intends to rely. The Party charged may provide the Association with such further evidence or relevant material on which they intend to rely in response, no later than three (3) Business Days prior to the hearing.
- 28.1.3(A) A Disciplinary Chairperson may, in the interests of fairness and at his/her sole discretion, allow a Party to rely on evidence or material submitted outside the stated timescales. A Disciplinary Chairperson may also require a Party to disclose any other relevant evidence or material outside the stated timescales.
- 28.1.4 if the Party charged fails to reply to the Disciplinary Notice within seven (7) Business Days, they will be deemed to have denied the charge and to have waived their right to a private hearing before the Disciplinary Panel. In such circumstances the Association will, without further notice to the Party charged, convene a Disciplinary Panel who will consider the alleged Disciplinary Offence in the absence of the Party charged and the provisions of Rules 28.1.5 to 28.1.11 inclusive shall not apply.
- 28.1.5 if the Party charged has replied to the Disciplinary Notice and requested a private hearing the Association will give the Party charged no less than seven (7) Business Days written notice of the date, time and place of the hearing and the provisions of Rules 28.1.6 to 28.1.11 inclusive shall apply.
- 28.1.6 where the Party charged is an individual person, they will be required to attend the hearing in person. Where the Party charged is not an individual person, one or more duly authorised senior representatives of the Party will be required to attend the hearing in person, whether such representative are directors, officers or otherwise.
- 28.1.7 the Association and the Party charged will be entitled to make

opening and closing remarks at the hearing and to call witnesses who will be expected to answer questions in cross-examination. Members of the Disciplinary Panel will be entitled to ask questions of any witness during the hearing. The Party charged will not be obliged to give evidence in person, but the Disciplinary Panel will be entitled to draw such inference as may be reasonably appropriate if the Party charged declines to do so. The chairman of the Disciplinary Panel will warn the Party charged of this fact.

- 28.1.8 the Disciplinary Panel hearing will proceed in the absence of the Party charged, unless the Party charged has requested an adjournment and the Disciplinary Panel reasonably considers that the Party charged has given an acceptable reason for such request, in which case the hearing may be adjourned. A Disciplinary Panel will also have discretion to adjourn a hearing if, in the reasonable opinion of the Panel, there is good reason to do so.
- 28.1.9 the Disciplinary Panel will retire to consider its findings in private. The decision of the Disciplinary Panel shall be determined unanimously or by majority. A decision may be announced on the day or reserved to a later date, in which case, the decision will be delivered in writing.
- 28.1.10 if the Disciplinary Panel finds the Party charged guilty of the Disciplinary Offence at a Disciplinary Panel hearing attended by the Party charged, no penalty or sanction will be imposed until: -
 - 28.1.10.1 the Disciplinary Panel has been informed by the Association of any previous Disciplinary Offences recorded against the guilty Party; and
 - 28.1.10.2 the guilty Party has been given the opportunity to make representations in mitigation of the Disciplinary Offence.
- 28.1.11 the Association and the Party charged shall be entitled to legal or other representation at the Disciplinary Panel hearing.
- 28.1.12 where the Party charged has waived the right to a private hearing or is deemed to have waived such right, or where the Party charged does not attend the private hearing, the Disciplinary Panel will consider such information as it considers reasonably necessary to decide the matter including, without limitation, any written representations made for or on behalf of the Party charged and representations (whether written or verbal) made for or on behalf of the Association. The Disciplinary Panel will be entitled to seek such further information or evidence as it deems necessary. If the Disciplinary Panel finds the Party charged guilty of the Disciplinary Offence, the Association will inform the Disciplinary Panel of any other Disciplinary Offences recorded against the guilty Party, but

the Disciplinary Panel will not be obliged to invite the guilty Party to make further representations in mitigation of the Disciplinary Offence before imposing a penalty.

28.1.13 where the Disciplinary Panel decides on the alleged Disciplinary Offence, the Disciplinary Panel will also have absolute discretion whether to make a cost order for or against the Party charged; and

28.1.14 the Association will send written confirmation of the Disciplinary Panel's findings to the Party charged.

28.2 In the case of any other proceedings pursuant to Rule 25.2 under the jurisdiction of the Disciplinary Panel: -

28.2.1 the Party wishing to commence the proceedings will give a Request Notice to the Association (marked for the attention of the General Secretary of the Association) and the other Party or Parties; and will pay the Request Fee of £50.00 to the Association's nominated bank account by means of bank transfer.

28.2.1(A) in the case of an appeal under Rules 25.2.2 and 25.2.3, the Request Notice, and all evidence and material relied upon by the appellant as part of its case, must be submitted to the Association within the time limits set out in Rule 28.2.2. The Request Notice must:

28.2.1(A).1 identify the specific decision which is being appealed.

28.2.1(A).2 set out the grounds upon which the appeal is based.

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28.2.1(B) On receipt of the Request Notice, the respondent to the appeal must submit all evidence and material relied upon as part of its case within 7 Business Days.

28.2.1(C) In the case of requests to the Association for resolution of any dispute or difference set out under Rules 28.2.4 or 28.2.5, the Request Notice should set out the nature of the dispute or difference and the resolution sought. The relevant Request Fee must be paid to the Association before the Association will take any further steps in respect of the Request Notice. The party lodging the request shall disclose to the Association, all evidence and material relied upon in respect of their case within 7 Business Days of lodging the Request Notice. The Party against whom the dispute is lodged shall disclose to the Association, all evidence and material relied upon in response within 14 Business Days of receipt of the Request Notice or supporting evidence, whichever is the later.

28.2.1(D) A Disciplinary Chairperson may, in the interests of fairness and at his/her sole discretion, allow a Party to rely on evidence or material submitted outside the stated timescales. A Disciplinary Chairperson

may also require a Party to disclose any other relevant evidence or relevant material outside the stated timescales.

28.2.2 in an appeal under Rules 25.2.2 and 25.2.3 against a decision of a Member, the Request Notice and Request Fee must be submitted to the Association in accordance with the following time limits:

28.2.2.1 not more than three (3) Business Days in the case of an appeal arising out of a decision relating to a cup or play-off match. and

28.2.2.2 not more than seven (7) Business Days in the case of an appeal arising out of a decision relating to anything other than a cup or play-off match

These time limits run from the date of receipt of written notification of the decision being appealed against. In determining the date of receipt of the written notification of the decision, the provisions of the Football Association of Wales Rule 144 (as to the services or notices etc) shall apply to the said written notification issued by the Member.

28.2.3 Any Request Notice and/or Request Fee lodged outside of the specified time limit will be rejected unless the Party lodging the same can demonstrate to the reasonable satisfaction of the Association that it was not reasonably practicable to lodge the Request Notice and/or pay the Request Fee within the time limit.

28.2.4 deliberately left blank

28.2.5 Wherever possible, the Association will send a written notice to the Parties within twenty (20) Business Days of receiving the Request Notice, confirming the date, time, and location of the Disciplinary Panel hearing. For appeals under Rules 25.2.2 or 25.2.3, the Disciplinary Panel will conduct a re-hearing and decide the matter based on the evidence presented. Any Party may waive their right to a private hearing at any time before the hearing; however, a hearing will proceed unless all Parties provide written agreement to waive this right

28.2.6 where the Party involved is an individual person, they will be required to attend a hearing in person. Where the Party involved is not an individual person, one or more duly authorised senior representatives of the Party will be required to attend the hearing in person, whether such representatives are directors, officers or otherwise.

28.2.7 the Parties will be entitled to make opening and closing remarks at the hearing and to call witnesses who will be expected to answer questions in cross examination. Members of the Disciplinary Panel

will be entitled to ask questions of any witnesses during the hearing. No Party will be obliged to give evidence in person, but the Disciplinary Panel will be entitled to draw such inference as may be reasonably appropriate if the Party declines to do so. The chairman of the Disciplinary Panel will warn the Party concerned of this fact.

- 28.2.8 the Disciplinary Panel hearing will proceed in the absence of either Party, unless the Disciplinary Panel reasonably considers that the absent Party has given an acceptable reason for such non-attendance, in which case the hearing may be adjourned. A Disciplinary Panel will also have discretion to adjourn a hearing if, in the reasonable opinion of the Panel, there is good reason to do so.
- 28.2.9 the Disciplinary Panel will retire to consider its findings in private. The decision of the Disciplinary Panel shall be determined unanimously or by majority. A decision may be announced on the day or reserved to a later date in which case the decision will be delivered in writing.
- 28.2.10 the Parties will be entitled, at their own cost, to legal or other representation at the Disciplinary Panel hearing.
- 28.2.11 where the Parties to the appeal have all waived their rights to a private hearing, the Disciplinary Panel will consider such information as it considers reasonably necessary to decide the matter including, without limitation, any written representations made for or on behalf of the Parties. The Disciplinary Panel will be entitled to seek such further information or evidence as it deems necessary.
- 28.2.12 where the Disciplinary Panel decides on the matter, the Disciplinary Panel will also have absolute discretion whether to make a cost order for or against a Party to the proceeding; and
- 28.2.13 the Association will send written confirmation of the Disciplinary Panel's findings to the Parties.

29. Subject to 29(A), a Party has a right of appeal to the Football Association of Wales against a decision or any part of a decision of a Disciplinary Panel made under any part of Rule 25.2, except that the Association will only have the right to appeal against the penalty or sanction imposed by the Disciplinary Panel made under Rule 25.2.1 and not against a finding of not guilty.

29(A) In circumstances where a Party:

- (i) has failed to respond to a Disciplinary Notice issued; or
- (ii) has admitted a charge

an appeal to the Football Association of Wales may only be lodged in respect of a penalty or sanction imposed, and not against the charge being found proven; save

that a Disciplinary Chairperson may, in exceptional circumstances, permit an appeal against a charge being found proven where it would otherwise be unjust not to do so.

30. The Party wishing to appeal will give a Request Notice to the Football Association of Wales, sent as an attachment to an email to the FAW's discipline department (discipline@FAW.co.uk),; and will pay the relevant Request Fee to the FAW, as set out under FAW Rule 43.2.3, payable to the FAW's nominated bank account, by means of a bank transfer.

- 30.1 The Request Notice and relevant Request Fee must be submitted to the FAW in accordance with the following time limits:

30.1.1 not more than three (3) Business Days in the case of an appeal arising out of a decision relating to a cup or play-off match.

30.1.2 not more than seven (7) Business Days in the case of an appeal arising out of a decision relating to anything other than a cup or play-off match.

A Business Day is any day of the week except a Saturday or Sunday or public bank holiday in Wales.

- 30.2 The Request Notice must:

30.2.1 identify the specific decision which is being appealed; and

30.2.2 set out the grounds upon which the appeal is based.

- 30.3 Within the same time limit as set out at 30.1, the Party submitting the appeal must also submit to the FAW all evidence and material relied upon as part of their case.

PENALTIES AND OTHER POWERS

31. Where: -

31.1 under any provision of Rule 25.2.1 the Disciplinary Panel finds the Party charged guilty of a Disciplinary Offence, the Disciplinary Panel shall apply the following penalties against the Party charged (or two or more concurrently): -

31.1.1 suspension from, or any involvement in Association Football either permanently or for an indefinite period or for a specific and stated period in accordance with the Football Association of Wales's Categories of Suspension Regulations.

31.1.2 a fine.

31.1.3 a censure.

31.1.4 the closure of a football ground either permanently or for an indefinite period or for a specific and stated period.

31.1.5 the guilty Party, if a club, to forfeit points awarded in one or more

competitions.

- 31.1.6 the guilty Party, if a club, to be disqualified from playing in one or more competitions.
- 31.1.7 such other penalty as the Disciplinary Panel shall reasonably deem fit including, without limitation, (a) the forfeit of any trophy or other award under the jurisdiction of this Association or (b) a written undertaking from the guilty Party as to their future conduct.
- 31.1.8 the guilty Party, if a club, to make such publication in its match day programme, website or other publication medium as the Disciplinary Panel may direct.
- 31.1.9 a transfer embargo preventing the guilty Party, if a club, from signing new Players during such period as the Association shall stipulate; or
- 31.1.10 the guilty Party, if a Club, to be relegated to the league and/or division stipulated by the Disciplinary Panel,

and the Disciplinary Panel may apply any such penalty under Rules 31.1.5 and 31.1.6 to the current, next or previous Playing Season and under Rule 31.1.7(a) to the current or any previous Playing Season (in each case, as deemed appropriate).

- 31.2 under Rules 25.2.2 or 25.2.3 the Disciplinary Panel hears an appeal by a Subordinate or other third party against a decision of a Member, the Disciplinary Panel will have the power to grant or deny the appeal (in whole or in part) and the power to increase or decrease the penalty or sanction (if any) imposed by the Member or substitute such other penalty or sanction as the Disciplinary Panel shall deem fit; and
- 31.3 in the case of any other proceedings under the jurisdiction of the Disciplinary Panel pursuant to Rules 25.2.4 or 25.2.5, the Disciplinary Panel will have the power to make such order or ruling as it deems reasonable to resolve the dispute or difference,

Subject to any minimum penalty or sanction specified elsewhere in these Rules or in the relevant Regulations.

- 32. If a Party fails to pay or carry out any penalty, sanction, order or ruling made under the Reduced Penalty Regulations, where applicable, the Regulations for Disciplinary Procedures Concerning Field Offences or by the Disciplinary Panel, within thirty-one (31) calendar days of notification of the penalty, sanction, order or ruling, or within such other time period as ordered by the Disciplinary Panel:

- 32.1 the Party will automatically be suspended in relation to both Association Football and Futsal from all football related activity under the jurisdiction of the

[name of AA] as defined in the Football Association of Wales's Categories of Suspension Regulations, which for the purpose of this Rule 32 shall be read as applying to any person or other legal entity, until the penalty, sanction, order or ruling has been paid or complied with in full; and

- 32.2 the Association shall have the right to refer the non-compliance back to the Disciplinary Panel which made the relevant decision (or in the case of non-compliance with a penalty imposed under the Regulations for Disciplinary Procedures Concerning Field Offences, to the Disciplinary Panel) and that Panel shall have the power to impose further penalties, sanctions, orders or rulings as a result of a non-compliance.

MISCELLANEOUS

33. The law governing the Reduced Penalty Regulations, Regulations for Disciplinary Procedures Concerning Field Offences and any proceedings before the Disciplinary Panel shall be the law of England and Wales. The standard of proof applied shall be the balance of probabilities, except that under Rule 24.1.5 and 24.1.5(A) to (D) inclusive the standard of proof applied shall be whether the Disciplinary Offence has been established to the comfortable satisfaction of the Disciplinary Panel.
34. The rules of service set out in the Football Association of Wales Rule 144 shall apply to all notices and any other communications whatsoever sent in connection with the proceedings of a Disciplinary Panel.
35. These Rules are sufficient to enable the Association, Members and Subordinates to resolve all Disciplinary Offences and disputes or differences. The Parties must exhaust all procedures and processes of appeal in these Rules and the FAW Rules before taking legal proceedings in a court of law and then only as a last resort.
36. Notwithstanding any rule or regulation (in whatever form) of any Member or Subordinate to the contrary, it shall be a condition of the Association sanctioning any competition organised by the Member or any Subordinate that any appellant may lodge an appeal with the Disciplinary Panel (under Rules 25.2.2 or 25.2.3) against any decision of the Member or a Subordinate.
37. Subject to an appeal lodged with the FAW by any of the Parties, any decision of the Disciplinary Panel shall be a decision of the Association, and all Members will comply with the same and will ensure that all Subordinates comply with the same.
38. The Association shall be permitted (but not obliged) to publish summaries of the decisions of its Disciplinary Panel in whatever form and forum it considers appropriate from time to time.

REGISTRATION AND TRANSFER OF PLAYERS

39. The registration and transfer of players shall be in accordance with the current Rules (Section H) and Regulations of the Football Association of Wales (as amended from time to time).

LEAGUES AND OTHER COMPETITIONS

40. All Official Matches in all leagues or competitions of any description and at any level (including, without limitation, a charity or benefit league or competition) must be sanctioned by the FAW.
41. The sanction for each league or competition must be renewed annually by the FAW.
42. Subject to Rule 45, no league or competition will be sanctioned by the FAW unless each team taking part in such league or competition fields a side consisting of eleven (11) players, from which number there shall be no deviation, unless it be occasioned through injury or some such other and proper cause during the course of any game in such league or competition.
43. Application for sanction of a league or competition shall be made, and thereafter renewed annually, with the FAW on or before 20th July immediately preceding the Playing Season during which Playing Season the league or competition is intended to be played. Such application must be made in every case using the systems and procedures set out by the FAW from time to time. Every such application must be accompanied by two copies of the rules of the league or competition concerned. Every such application must also be accompanied by a list of the names of all the clubs which have consented to join and take part in the league or competition. All such leagues or competitions shall observe the Rules and Regulations of the FAW. All matches shall be played in accordance with the Laws of the Game.
44. All applications for sanction under Rule 40 shall be made direct to the FAW. All other applications for annual renewal of the sanction under Rule 41 shall, in the first instance, be lodged with the Association. The Association will vet the application for renewal, and the supporting documents referred to in Rule 43, and will forward the application to the FAW with its recommendation for acceptance or rejection but the final decision on the application will rest solely with the FAW.
45. Notwithstanding anything contained in Rule 42 or in any other Rule, the FAW may give permission for small-sided leagues or competitions (including, without limitation, Futsal) to be played, provided that: -
- 45.1 the league or competition has been sanctioned by the FAW in accordance with the requirements of Rules 40 or 41. Clubs seeking affiliation to this Association to participate in a small side league or competition must pay the Association an affiliation fee.
- 45.2 in the case of single matches, and one-day competitions (e.g. garden fetes or work's sports' days), they must be sanctioned by the FAW in accordance with the requirements of Rule 40.

- 45.3 the rules governing the eligibility and conduct of the players in the sanctioned match or competition shall be administered by the management committee of the sanctioned game or competition subject always to the authority of the Association and shall be in conformity with the FAW Rules and Regulations.
- 45.4 the playing of non-sanctioned matches arranged by private individuals for speculative purposes shall not be permitted.
- 45.5 for small side leagues or competitions played for charitable objectives a statement of accounts of the event shall be supplied to the Association (and other Area Association(s) if the league or competition falls within the geographical area of more than one Area Association) within twenty-one days (21) of the last match in the event; and
- 45.6 the laws applicable to the playing of small-side games shall be as set by the FAW from time to time.
46. No Subordinate or club under the jurisdiction of the Association, nor player, nor Match Official or any other body or individual in any way within the jurisdiction of this Association, shall play in or take part in any league or competition (including, without limitation, charity or benefit league or competition) within the boundaries of Wales unless such league or competition has been sanctioned by the FAW.
47. No Subordinate or club under the jurisdiction of the Association, nor player, nor Match Official or any other body or individual in any way within the jurisdiction of this Association, shall play, or take part in any league or competition (including, without limitation, charity or benefit league or competition) outside the boundaries of Wales unless such participation shall have first been sanctioned by the FAW. The application for such sanction shall be made, and renewed annually, on or before 1st April immediately preceding the Playing Season in which the said applicant wishes to participate in the said league or competition. Such application must be made in every case using the systems and procedures set out by the FAW from time to time.
48. Any league or competition of whatever kind within the jurisdiction of this Association shall only be played within a geographical area approved and sanctioned by the FAW.
49. Any club which is within the jurisdiction of the FAW and which has received sanction from the FAW to compete in a league or competition outside the boundaries of Wales, shall carry out in full its obligations to those Welsh Association Football competitions of which it may be expected reasonably to take part, as defined by the FAW from time to time.
50. The name of any sponsor or the donor of a cup or trophy or any other person may form part of the title of a league or competition subject to the prior written approval of the FAW.
51. All kits must comply with the Football Association of Wales's Kit Regulations.
52. Subject to Rule 53 and subject to any special sanction granted by the FAW in

accordance with FAW Rule 106, no league or competition which has been played during the Playing Season shall be allowed extended time outside the Playing Season to play all matches in the league or competition, including, without limitation, any league or competition played for charitable purposes. The FAW may specially sanction a match to be played after the end of the Playing Season if the match is arranged between two distinct clubs, or leagues, or Area Associations or between any two of them. In granting any such sanction, the FAW shall be entitled to stipulate to whom the whole or any part of the income generated from any such match is to be paid including, without limitation, payment to a registered charity nominated by the FAW.

53. Notwithstanding anything contained in the FAW Rules: -

53.1 semi-final or final matches of cup competitions of the FAW or this Association may be played not later than Saturday or Sunday following the end of the Playing Season in any year.

53.2 small-sided leagues or competitions as specified in Rule 45 may be played at any time, including outside the Playing Season; and

53.3 matches may be played for charity, or some other object approved by the FAW, not later than the Saturday or Sunday following the end of the Playing Season and application for permission to play any such match must be made in writing and be forwarded to the FAW's Chief Executive Officer not later than the 1st of April in the year concerned.

PRACTICE MATCHES

54. Subject always to the overriding responsibility of all Clubs to fulfil their obligations to participate in Official Matches, Clubs may play Closed Friendly Matches at any time, whether during or outside the Playing Season.

55. Clubs shall not require permission to play Closed Friendly Matches; there shall be no requirement to play the match in accordance with the Laws of the Game or for the match to be officiated by a qualified and registered Match Official and the Association's Disciplinary Procedures Concerning Field Offences Regulations shall not apply to Closed Friendly Matches. The result or outcome of the Closed Friendly Match shall not be published by the Clubs.

56. Subject always to the overriding responsibility of all Clubs to fulfil their obligations to participate in Official Matches, Clubs shall be permitted to play Open Friendly Matches at any time, whether inside or outside the Playing Season. If the Open Friendly Match is to be played during the Playing Season, it shall be subject to the prior permission of the FAW or the Association (as the case may be). If the Open Friendly Match is to be played outside of the Playing Season, it shall only be subject to the prior notice to the FAW or the Association (as the case may be) unless otherwise required by the FAW. For the avoidance of doubt, the prior permission of the FAW or relevant Area Association (as the case may be) must be obtained where a Club wishes to play such an Open Friendly Match as an away game at a club not under the jurisdiction of the FAW.

57. Where the proposed Open Friendly Match is to be played at a Club under the jurisdiction of the FAW, that Club shall make the application for permission to play or give prior notice of the Open Friendly Match at least seven (7) days prior to the proposed date of the Open Friendly Match, unless a shorter period is accepted by the FAW in its absolute discretion. The application or notice must state whether a match-agent or other third party or Football Agent has had, or will have, any involvement in the organisation of the match. Qualifying Clubs shall apply to the FAW for permission or give notice to the FAW, using the systems and procedures as set by the Association from time to time. All other Clubs shall apply or give notice to the Association. Any such application or notice by a Club to the Association which involves playing a team from another national football association shall be vetted by the Association and forwarded to the FAW and the FAW shall have absolute discretion to decide whether its permission is required and, if so, whether to grant permission.
58. An Open Friendly Match must be officiated by a qualified and registered Match Official and the Association's Disciplinary Procedures Concerning Field Offences Regulations shall apply to Open Friendly Matches. The result of an Open Friendly Match shall be published by the Clubs.

58(A) Tours outside Wales: -

- 112(A).1 No Member or other person or entity subject to the jurisdiction of the Association shall take Players on tour to England, Northern Ireland, Scotland, or to any country outside the United Kingdom under a designation that expressly or impliedly suggests such Players are representing the Association or the FAW in any way.
- 112(A).2 All intended tours of Players outside Wales must first receive the written permission of the FAW. All applications for such permission by clubs, leagues or Area Associations shall be made direct to the FAW. All other applications for permission shall, in the first instance, be lodged with the Association in which the organiser is situated and in these cases the Association will vet the application and will forward the application to the FAW with its recommendation for acceptance or rejection but the final decision on the application will rest solely with the FAW.

REFEREES AND OTHER MATCH OFFICIALS

59. On the field of play, any decision by the Match Official in charge of any match on questions of fact or the interpretation of the Laws of the Game shall be final and conclusive. The Association's Disciplinary Procedures Concerning Field Offences Regulations shall stipulate the penalties automatically imposed on Players and team officials in consequence of any offence committed during a match, as reported by the Match Official of that match. The said Regulations shall also specify any rights of appeal which may be permitted by the Association from time to time against any such automatically imposed penalty. In addition, the Association shall always have the right to bring a charge of a Disciplinary Offence against a Player or team official where it receives evidence of misconduct during a match where the Match Official of the match confirms to the Association that he/she did not witness the said event.
60. When a Match Official is appointed for any match by the FAW, this Association or the organisers of a competition sanctioned by the FAW, the Match Official shall using the

systems and procedures set by the FAW or the Association (as the case may be) from time to time, within three (3) days of receipt by him/her of the notice of appointment, inform such appointing body whether he/she accepts or declines the appointment. Unless directed by the FAW, having accepted an appointment to officiate a match, the Match Official shall not cancel such engagement to officiate in some other match.

61. It shall be a breach of these Rules, if any Match Official fails to report any instance of misconduct during or relating to a match which comes to his/her notice, and if it is proved to the satisfaction of the Association that such instance of misconduct was of a nature that required reporting.
- 62.. The promotion and demotion of Match Officials to and from leagues under the jurisdiction of the Association shall be at the discretion of the Association.

CONFLICTS OF INTEREST

63. At any meeting held by the Council or any sub-committee of the Council to discuss a matter relating to any club or league, Councillors having an interest in such club or league shall declare the nature and extent of that interest to the other Councillors and shall: -
 - 63.1 not be counted in the quorum present at the meeting to consider the matter.
 - 63.2 have no vote on such matter; and
 - 63.3 leave the room and take no further part in the discussion on such matter.
64. The provisions of Rule 64 shall not apply to a conflict of interest which arises solely because the Councillor is appointed, nominated or elected a Councillor as the representative of any league.
65. At any meeting held by the Council or any sub-committee of the Council at which a declaration of interest under Rule 64 is made, the other Councillors at that meeting may direct that the provisions of Rule 64 be suspended or relaxed in respect of that specific matter for any Councillor who has made the necessary declaration of a conflict of interest.
66. Each Member and every Subordinate of that Member shall respond promptly to any request for information (including, without limitation, a request to produce documentation) reasonably made by the Association from time to time.

MISCELLANEOUS

67. Members and Subordinates shall use such systems and procedures set by the FAW from time to time to comply with any provision of the FAW Rules or the FAW Regulations.

68. The Association shall be entitled to publish in the public press, or in any other manner which to it shall seem fit, the reports of its proceedings, act or resolutions or any part thereof, without having any regard as to whether such publication shall or shall not reflect upon the character or conduct of any Member or any other party involved at the time in question within the jurisdiction of the Association. Every such party shall be deemed hereby to have assented to any such said publication.

STANDARDISED RULEBOOK

North East Wales Football Association have undertaken the process of amalgamating several existing rule books with the aim of creating a comprehensive, unified reference document. This effort is intended to consolidate key information and guidelines into a single, cohesive resource, providing a centralised point of reference for all stakeholders. By merging the relevant content, we seek to offer clarity and ease of access to essential rules and procedures.

The Leagues and Cup Competitions which this handbook will cover are as follows: -

Leagues

North East Wales Senior Football League
North East Wales Vets Football League
North East Wales Junior & Youth Football League
North East Wales Girls Football League
Flintshire Junior Football League
Wrexham & District Junior Football League
North East Wales Women's Development League

Cups & Shield Competitions

North East Wales Cup Competitions - Senior
North East Wales Cup Competitions - Women's
North East Wales Cup Competitions - Veterans
North East Wales Cup Competitions - Youth
North East Wales Cup Competitions - Junior
North East Wales Senior Football League Cups
North East Wales Women's League Cup
North East Wales Junior & Youth Football League Cup & Shield
North East Wales Girls Football League Cup
Flintshire Junior Football League Cup
Wrexham & District Junior Football League Cup & Shield

1 - AFFILIATION

Pursuant to the Standard Area Association Rules, Leagues and Competitions other than those sanctioned by the Football Association of Wales, and Clubs whose grounds are within the defined area of the Association and playing football in accordance with the Laws of the game (as settled by the International Football Association Board) and the Rules of the Football Association of Wales, must be affiliated to or sanctioned by this Association and must observe the Rules, Regulations and Bye-Laws of this Association.

1.1 The Association will set the Annual Association Fee by the 31st of March the year prior to commencement of each season.

1.2 The Association will decide upon all applications for Membership with power to admit or refuse such applications.

1.3 Prior to admission to membership a Club must satisfy the Association that it is properly constituted, and all Leagues and Competitions shall satisfy the Association that they consist entirely of properly constituted clubs.

1.4 A club shall not withdraw from membership of the Association without consent.

1.5 Each club Member of this Association shall register via Comet on or before the 1st day in July in each year an application for affiliation. No variation in Club name will be allowed after submission of the affiliation via Comet except in exceptional circumstances.

1.6 Each League (pursuant to the Standard Area Association Rules), Competition and club shall become a Member of this Association and shall be entitled to send Representatives in accordance with the composition of Council to all General Meetings and who shall have the right to vote at such Meetings.

2 - League Entry Dates

2.1 - Senior

Each club Member of this Association shall register via Comet on or before the 30th of June each year an application for affiliation.

2.2 - Youth, Junior & Mini

Each club Member of this Association shall register via Comet on or before the 3rd Friday in July each year an application for affiliation.

Any member team(s) who fail to enter their respective league(s) on or before the specified dates above, will be subject to an increased entry fee.

3 - Referees

3.1 Each Referee Member of this Association shall register via Comet on or before the 1st day in July in each year an application for affiliation

3.2 Any Referee who fails to pay the registration fee on or before the 1st day in July, will be subject to an increased affiliation fee, set by the Football Association of Wales.

4 - League Constitutions

4.1 The amalgamation of Clubs shall be recognised as the following leagues: -

"North East Wales Senior Football League"

"North East Wales Vets Football League"

"North East Wales Women's League"

"North East Wales Junior & Youth Football League"

"North East Wales Girls League"

"Queensferry Sports Flintshire Junior Football League"

"Wrexham & District Junior Football League"

However, should any of the above League(s) be supported by a sponsor, then the name of the sponsor may be incorporated into the title of the League.

4.2 The objective of each league is the promotion of Senior, Women's, Youth, Junior Football in the NEWFA area in line with the NEWFA & FAW strategic objectives.

4.3 The league will work in partnership with other organisations to promote and improve all Football and aim to increase participation.

4.4 Appointment of League Managers / Executive Committees

All leagues require a League Manager or Executive Committee to run and govern all matters relating to their respective registered clubs and all League Officers.

North East Wales Football Association will appoint League Managers to the following leagues: -

"North East Wales Football League"

"North East Wales Junior & Youth Football League"

"North East Wales Girls League"

The League / Executive or Management Committee(s) must ensure all registered League clubs comply with FAW and League rules, plus any resolutions adopted and decisions arrived at a Management Committee meeting, plus League Officers are fulfilling their roles.

The League Secretary / Manager or appointed Minutes Secretary shall record the minutes of Committee meetings, which shall be distributed to all registered clubs and League Officers 7 days prior to the next meeting being held, the minutes will be an agenda item at that meeting for the approval of said minutes as a true record including any resolutions and decisions adopted, upon which the Chairperson will sign.

The League Manager has the power to deal with any matter not provided for under these rules and in any dispute covered by these rules.

The League Manager of the "North East Wales Football League" & "North East Wales Women's League" in accordance with the Football Association of Wales's Pyramid Guideline and Regulations will determine the promotion and relegation of teams between the respective divisions.

4.5 The League Manager shall have authority over all matters, whether especially provided for in these rules or not, and shall have the power to appoint any Sub-Committee it may consider and may delegate all or any of its powers to any Sub-Committee. Any such delegation of power shall be duly minute or documented.

4.6 The League Manager will take minutes at the League meetings and any Sub-Committee meetings.

4.7 Any infringement of the League rules shall be dealt with in such manner as the League Manager.

4.8 In the event of any voting at any league meeting being equal, the League Manager of such meeting shall have a casting (second) vote.

4.9 The League Manager shall give at least SEVEN (7) working days notification to Clubs and Members of the League by post or electronic mail of the date, venue and starting time of such meeting.

4.10 Any member club or player ordered by the League to provide a written response to a charge preferred by Discipline, or a protest, appeal, claim, or complaint lodged with Discipline by a club or player, must do so within SEVEN (7) working days of the date of the letter from Discipline requesting the written response.

5 FLINTSHIRE JUNIOR FOOTBALL LEAGUE

The Officers of the League will consist of two groupings, "Senior Officers" and "General Officers", all officers shall be appointed by the member clubs and officers attending the Annual General Meeting, after the nominees wishing to be League Officers have attended and had their names put forward by a League Selection Panel to the Annual General Meeting, the League Selection Panel will be formed by the League Chairperson consisting of three Senior Officers, three General Officers and the League Secretary will be responsible for announcing at a Management Committee meeting what officers posts are vacant and the closing date for nominees names to be sent to the League Secretary.

(i) Senior Officers - President, Chairperson, Vice – Chairperson, League Secretary, Treasurer, Disciplinary Secretary, Registration/COMET, Safeguarding, Fixture Secretary (12, & U13), Referees Appointment Officer.

(ii) General Officers – Fixture secretaries (U6, U7, U8, U9, U10 & U11), Junior Representative, Mini Representative, Exec NEWFA Representative & Press/ Social media Officer

All Senior Officers will hold their tenure for four years and General officers for three years.

Honouree Life Vice Presidents may be elected by the member clubs and officers at an Annual General Meeting however will only hold a nonvoting position within the League as will the President.

5.1 MANAGEMENT

The League shall be run and governed by a Management Committee which will consist of registered clubs and all League Officers.

The Management Committee is to ensure all registered League clubs comply with FAW and NEWFA rules, plus any resolutions adopted and decisions arrived at a Management Committee meeting, plus League Officers are fulfilling their roles.

The League Secretary shall record the minutes of the Management Committee meetings, which shall be distributed to all registered clubs and League Officers 7 days prior to the next meeting being held, the minutes will be an agenda item at that meeting for the approval of said minutes as a true record including any resolutions and decisions adopted, upon which the Chairperson will sign.

5.2. EXECUTIVE MANAGEMENT COMMITTEE

The committee will consist of Senior Officers, General Officers and Honouree Life Vice Presidents, which has the power to deal with any matter not provided for under these rules and in any dispute covered by these rules.

The Executive Management Committee may appoint any sub-committee they consider necessary and delegate powers to that sub-committee; all decisions of a sub-committee are subject to ratification of the Executive Management Committee.

A member of the Executive Management Committee may not be present when any matter concerning their club is under discussion or there is a conflict of interest.

To call an Executive Management Committee meeting other than the planned monthly meeting will require four Executive Management Committee Officers to request such a meeting, via the League Secretary stating agenda item or items, the meeting will be held within 7 business days of such a request.

5A Wrexham District & Junior League Structure

5A.1 WDJFL will appoint League Manager(s) to run the League

5A.2 The League Manager(s) whose job specification will be set by the League Executive committee.

5A.3 The League shall comprise of as many Divisions dependant on its membership in the relevant age groups, but no division shall contain more than 12 teams in each division. All leagues will be split on equal ability using the data available. WDJFL will produce the format for the playing season, a minimum 21 days before the commencement of the season, each year.

6 - MEETINGS

6.1 LEAGUE ANNUAL GENERAL MEETINGS

The League's Annual General meeting will be held in July for the consideration of the statements of accounts, the election of Officers and clubs and any other business which the Officers consider relevant.

All business to be transacted at a General Meeting shall appear on the agenda which must be circulated to clubs and voting members ten days prior to the date of the meeting. Clubs not attending AGM will be fined (See Appendix A – Standard fines list).

The League's Annual General Meetings should not clash with the North East Wales Football Association Annual General Meeting

6.2 EXTRA ORDINARY ANNUAL GENERAL MEETING

a) No Special General Meeting shall be convened unless a requisition is received signed by not less than two thirds of the clubs in the League or at the request of a majority of two thirds of the clubs in the League or at the request of most of the Officers present.

b) The requisition must contain full details of any suggested amendment. On receipt of such a request the League Secretary will call the necessary meeting within 21 days giving clubs voting members ten days' notice of such a meeting describing in full the reason for calling the meeting.

6.3 Club Meetings

The League Manager or Executive Committee will set Club Meetings as and when required. All Clubs must be represented at their respective league meetings. Any club failing to attend a meeting will be fined. (See Appendix A – Standard fines list). Each club representative, Officers, N.E.W.F.A. representatives shall be entitled to one vote. In the event of any voting at any league meeting being equal, the Chairperson/League Manager of such meeting shall have a casting (second) vote.

All minutes from any League Meetings must be forwarded to the General Secretary of North East Wales Football Association.

North East Wales Football Association Reserves the right to request a copy of any club meetings minutes and accounts.

For any meeting that is outside of the NEWFA Boundary area, Fuel allowance of 45p per mile may be claimed, by person(s) representing the league at a N.E.W.F.A., F.A.W. or League Disciplinary meeting. This will be the responsibility of the relevant league to pay.

6.4 LEAGUE ACCOUNTS

6.4.1 The Annual Report and Balance Sheet, duly audited, shall be forwarded to each club, at least SEVEN (7) working days before the date of the Annual Meeting.

6.4.2 The Secretary of every League or competition coming within the jurisdiction of the North East Wales Football Association Limited shall send to the Secretary of the Association a Statement of Accounts and Balance Sheet at the Year or Season End, duly audited by persons not connected with a Member, Club or League Committee.

6.4.3 North East Wales Football Association reserves the right to audit individual league accounts.

7 - INSURANCE

7.1 All teams and clubs in the league have Public Liability insurance provided by the FAW at present. Only Players/Coaches & Club Officials FULLY registered on COMET have Personal Accident Insurance cover provided via FAW.

8 - AUDITORS

8.1 An independent auditor should be appointed annually by each league Manager or league Treasurer to audit the accounts.

9 – ADMISSION TO GROUNDS

9.1 All League Managers / Executive Committee members shall have free access to any part of the ground, during any League or Cup game.

10 - CLUBS

10.1 Club Code of Conduct

Each club and team are responsible for the conduct of its club officers and Committee members, whether they are officially in charge of the team or not on any day, i.e. a committee member, league representative attending a game is deemed to be in a management position and therefore subject to referee control in accordance with the laws of the game.

10.1.2 Each club and team are responsible for the conduct of its players and any people purporting to be a member of the club including supporters, and must control all such persons accordingly, i.e. if a person is causing any kind of disruption on the touch line, the club will be responsible for controlling the behaviour. If this is not done the club and team will be subject to disciplinary action. Each club and team are responsible for the behaviour of its players, officials, and committee members, persons purporting to be a member of the club, before, during and after the game.

10.1.3 Any breach of the code will result in disciplinary action being taken against the club concerned.

This action may include:

1. Imposition of a fine
2. Withdraw club/team fixtures.
3. Ordering of games to be replayed away from home, with all cost of such games being at their own expense.
4. Instruct club to exclude players, officers, committee members, parents, spectators from all club activities. Failing to take the appropriate action will result in further disciplinary charges.
5. Expulsion of the club or team from the league.

10.2 Child Protection Policy

Clubs are reminded that alcohol and smoking/vaping is forbidden at all League & Cup matches and that Clubs are responsible for the behaviour of their Coaches, Players, and Supporters.

The following child protection procedures have been compiled for those who are in contact with children and young adults.

They have been designed to protect children from all forms of abuse; only by having an agreed code of conduct can we ensure the protection of the children in our care. They are also meant to protect adults placing themselves in a position where they are at risk from false allegations from adults and children.

10.2.1 Safe care

10.2.2 Adults should avoid being left alone with a child or small number of children. This includes amongst others, children in cars, in the changing rooms or on the football pitch.

10.2.3 Should you be required to supervise a small number of children or single Child; it should be ensured that another adult is present or within earshot.

10.2.4 In a circumstance where an adult has been left alone with a child then that adult should make a record of that event this should include the date, time, place and the reason and circumstance for the child being in their sole care.

10.2.5 Adults should be appropriately dressed, when in the company of children, always.

10.2.6 Adults should maintain appropriate behaviour always. Shouting, swearing and inappropriate humour either directed or around the children will not be tolerated.

10.2.7 Bullying of any kind should not be tolerated. This includes verbal and physical bullying. Bullying can take place from adult to child, child to child and in some cases child to adult.

10.2.8 Careful consideration should be given to discipline used by managers and their assistants. No form of physical chastisement is allowed. Children should not be forced into completing strenuous physical tasks as a form of discipline.

10.2.9 Children should not be subjected to any sort of verbal attack.

10.2.10 No photographs or video footage of children should be taken without the prior permission of the children's parents or person with parental responsibility.

10.3 Responsibilities

Any adult who has concerns about the conduct of another adult should immediately raise these concerns with the NEWFA SGO. These concerns should then be put into writing and forwarded to the SGO.

10.3.1 All concerns reported will be taken seriously and given the SGO's full attention. Where appropriate concerns will be forwarded to the relevant authorities.

10.3.2 All adults involved within the league have a responsibility to ensure the safety of all the children in their care.

10.4 CLUB ACCREDITATION

All clubs must be accredited in line with the Football Association of Wales Club accreditation regulations processes. Club Accreditation Regulations can be found on the FAW website <https://faw.cymru/handbook/> scroll down to find the FAW-Club-Accreditation-Regulations

10.4.1 Any club failing accreditation will be suspended from all forms of football, inclusive of training until such time accreditation is achieved.

10.4.2 Every club must have a Level 2 Safeguarding Officer with the Football Association of Wales Safeguarding Award.

10.4.3 North East Wales Football Association reserves the right to meet Club Safeguarding Officers on matters in relation to safeguarding. This needs to be in a timely manner, proportionate to the safeguarding issue that may require discussing.

10.4.4 All Junior and Youth managers/coaches must have a valid DBS as per F.A.W./N.E.W.F.A. rules.

10.4.5 All Managers/Coaches must hold a minimum of a valid FAW Introduction to Coaching Football award,

10.4.6 Every team must have a First Aider with a valid FAW First Aid award.

10.4.7 First Aid - Each team must have a first aid bag/box available on the touchline at every match organised by the league which must contain a water spray. **NOTE: SPONGES ARE BANNED.**

10.5 – FAIRLURE TO PAY FINES AND/OR REPLY TO CORRESPONDENCE

All correspondence to the Areas Association or League(s) both verbally and in writing from the Clubs must be from the Club Secretary to the League Manager / League Secretary

10.5.1 Any club failing to reply to correspondence from the League or Association within **7 business** days shall be liable to a fine.

10.5.2 Secretaries are specifically requested NOT to make any unnecessary telephone calls to the Officers of the Area Association, League Manager(s) or Executive Committee of a Leagues before 9.00 a.m. and after 9.00 p.m.

10.5.3 Correspondence' is deemed to include communications by email. (See Appendix A – Standard fines list).

10.5.4 Leagues / Clubs must notify the General Secretary of the Area Association & respective League Managers of any change to League or Club Secretary. COMET must be updated accordingly.

10.5.5 Any club that is fined for breach of the rules must pay the said fine within a period of 21 days from the date of the letter informing them of the fine. A club failing to reply to other written correspondence from the Leagues' League Manager/General Secretary within 7 business days. Clubs failing to comply will be liable to a fine, see appendix A.

10.5.6 Clubs/Club Officials who are in monetary debt to a league or, are responsible for such monetary debt, will not be allowed to participate in any aspect of football within the jurisdiction of the North East Wales Football Association until such debt is honoured in full and, to the satisfaction of the General Secretary or responsible League Manager'. Clubs failing to comply will be liable to a fine, see appendix A.

10.6 GROUND CRITERIA

10.6.1 Senior Ground Criteria inclusive of U17 and U19

10.6.2 Ground criteria are set by NEWFA – see appendix C as per NEWFA website.

10.6.3 Teams applying for promotion from Tier 5 to Tier 4 must do so by 31st December each season to the General Secretary of NEWFA

10.6.4 All clubs playing within Tier 4 must also apply for T4 Ground criteria by 31st December each season. Such application will still apply should the club be applying for Tier 3.

10.6.5 Each Club must take every precaution to ensure its ground is always in a satisfactory playing condition. Goal-nets and corner flags must be always provided. The playing area must be as per the ground criteria for the Tier the club is participating in. Clubs failing to comply with this rule inclusive will be fined as per standardisation of fines, See appendix A

10.6.6 Clubs seeking membership of the League shall have their grounds inspected by the NEWFA. Each Club accepted into membership of the League must have its registered League ground available for matches always, those matches being next in order of precedence to the competition under the auspices of the FA of Wales and NEWFA.

10.6.7 The grounds of all League clubs may be inspected at any time by order of the League Manager or the Area Association

10.6.8 The HOME club must ensure that its changing rooms are available to the visiting team and match officials at least 60 minutes before the appointed kick-off time.

10.6.9 Junior Ground Criteria

Ground criteria are set by NEWFA – see appendix D or as per NEWFA website

10.6.10 As far as possible each club shall have its own ground. In the event of a club not having its own ground, the location of the ground where the home matches are played must be notified to the League General Secretary/League Manager. ALL grounds must be entered on COMET in the stadium section.

10.6.11 Where a club ground shares with another club or with other teams within the club, must advise the Fixture Secretary by the 3rd Friday in July of the team's pitch sharing and the pitch they are sharing.

10.6.12 The 'Home' Club shall be responsible for ensuring that the pitch is in a playable condition i.e. correctly marked according to the laws of the game. The Home Club is also responsible for supplying and erecting Goal Nets, Corner Flags and Assistant Flags.

10.6.13 When a club has more than one 'Home' match to be played on adjacent pitches and one or more pitches being declared unfit for play by the referee, it is the responsibility of the Home Club to decide what matches will be played on the pitch or pitches deemed fit for play. Cup games must be prioritised, and thereafter older age groups will take priority.

10.6.14 If the Club/Team's regular pitch is unavailable for booking for any scheduled League or Cup Fixture, every effort must be made to book an alternative ground or reverse the fixture if possible.

10.6.15 It is the "Home" team's responsibility to provide a "Match Steward" for all games. See Appendix. C

10.6.17 Clubs are to rope/barrier of pitches Clubs failing to comply with this instruction will be fined £20 for non-compliance.

10.6.18 The grounds of all League clubs may be inspected at any time by order of the Area Association or League Manager / Executive Committee.

11 – PLAYING SEASON

The NEWFA shall determine annually the date when the playing season commences and will indicate the length of the season. These dates are to be conveyed via the North East Wales Football Association by the 31st of January the year prior to commencement of each season.

11.1 LEAGUE STRUCTURE & FIXTURES

The League shall comprise of as many Divisions dependent on its membership in the relevant age groups, but no division shall contain more than 16 teams in each division. The recommended league size for all leagues within North East Wales Football Association is 12 teams.

11.1.1 All junior leagues will be split on equal ability using the data available, as appropriate.

11.1.2 The leagues will be decided at the discretion of League manager / Executive Committee but also reserves the right to make changes if needed.

11.1.3 All matches shall be arranged on a system to be decided upon by the League Manager / Executive committee, so as not to clash with the Conference dates of the Football Association of Wales and the North East Wales Football Association Cup Competitions.

11.1.4 All matches shall be played under the Laws of the Game as per Football Association of Wales regulations.

The duration of the matches will be as follows: -

Age Group	Playing Format	Ball Size	Match Duration
Seniors (Adults)	11 v 11	5	90 mins (2 x 45 min Halves)
Vets	11 v 11	5	90 mins (2 x 45 min Halves)
Youth	11 v 11	5	90 mins (2 x 45 min Halves)
U15 – U17	11 v 11	5	80 mins (2 x 40 min Halves)
U14	11 v 11	5	70 mins (2 x 35 min halves)
U12 – U13	9 v 9	4	70 mins (2 x 35 min halves)
U10 – U11	7 v 7	4	60 mins (max 20 min games)
U8 – U9	5 v 5	3	50 mins (max 15 min games)
U6 – U7	4 v 4	3	40 mins (max 10 min games)

11.1.5 All Clubs/teams are not allowed to play in a tournament/festival or partake in a friendly match over League fixtures during the season.

11.1.6 Teams wishing to play a game or games outside Wales need to fill in the NEWFA/FAW form (NEWFA website) and obtain permission from the NEWFA/FAW before entering any Tournament /Festival. Failure to comply will result in a fine for not fulfilling a fixture. (See Appendix A – Standard fines list).

11.1.7 Any match not completed may be ordered to stand as a completed match or replayed for the full period defined above as the League Manager / Executive Committee or

a Disciplinary panel may direct. In the event of a match being ordered to be replayed, the League Manager / Executive Committee or Disciplinary Panel shall decide on how the expense of the replayed match is to be shared.

In the event of play being stopped because of the weather, the match referee must wait a reasonable length of time (maximum 30 minutes) before deciding to abandon the match.

11.1.8 In the event that a match is abandoned for whatever reason, BOTH clubs must send a written report to the League Manager within TWO (2) working days as to why the match was abandoned. Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A

11.1.9 HOME clubs must confirm the game with their opponents no later than 3 days prior to the fixture. Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A

11.1.10 HOME clubs must also confirm the match with the appointed match official(s) no later than 3 days prior to the fixture. Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A unless a reasonable written explanation is given.

11.1.11 Postponed matches must always be sanctioned by the League Manager; in the instance the decision is made by the match referee or a NEWFA registered referee however the reversing of a fixture (if away pitch is available) must be accepted by all clubs before postponement of a fixture. The League reserves the right to move the fixture to a neutral venue subject to availability.

Where a club deems a Pitch Inspection is necessary, the clubs must use a North East Wales Football Association registered referee to conduct the pitch inspection.

Clubs who play on privately owned grounds must provide written evidence from the ground owner to support the postponement of a fixture to the League Manager / Executive Committee prior to postponement of any league, league cup or NEWFA Cup fixture.

Clubs must provide suitable & substantial evidence to support the request of postponement. Failure to provide sufficient evidence could result in a charge of misconduct of any league, league cup or NEWFA Cup fixture. This must be provided within 3 days of the scheduled fixture.

11.1.12 Kick-off times for matches throughout the season shall be determined by the League Manager or North East Wales Football Association in relation to our Cup Competitions.

11.1.13 No Club shall be allowed to postpone a fixture with another club, unless it is to play a conference fixture in the FAW or NEWFA Cup Competitions, or in the event of TWO or more players being selected for a Representative game. In the event, the appropriate Club Secretary must give at least SEVEN (7) working days' notice in writing to the League Manager of full particulars and the inability to fulfil its League or Cup fixture so arranged by the League. No player under suspension shall be selected to represent the League.

11.1.14 Each Club will be allowed no more than TWO free dates per season providing the League Manager is given a minimum **42** days' notice of such request, in writing. Please note should a club be behind on fixtures no date requests will be sanctioned for after the end of December. Clubs can move a fixture if both teams agree but the game must be played within 7 days either side of the original fixture date.

11.1.15 The League Manager/League Fixture Secretary will have the authority to change kick off date and times. Flexibility in kick off times and days is allowed at the discretion of the League Manager and is encouraged for clubs to agree in the event of facility and resource

putting games at risk. i.e. pushing games back 24 hours to utilise Sundays, using midweek dates early or late season and Friday nights if flood light pitches are available.

11.1.16 The League Manager / Executive Committee will endeavour to complete the League programme for all clubs by the last Saturday in April in each season.

11.1.17 Any Club failing to keep its engagement without rendering a reason deemed satisfactory by the League Manager may have THREE (3) points deducted from their playing record and shall be fined as per NEWFA standard fines in appendix A. Clubs failing to keep its engagement must forward such a report in writing to the League Manager within 48 hours of the scheduled match. Disappointed clubs may be awarded such compensation, as the League Manager may deem reasonable.

11.1.18 JUNIOR & YOUTH FOOTBALL ONLY

Satisfactory explanations include.

a. School activity

b. Unfit ground (If deemed unfit by a FAW registered Referee or letter from local authority)

c. NEWFA or FAW Cup

d. Absent, or injured players, thus not leaving the team with sufficient players to fulfil. Such letters of cancellation regarding the satisfactory reasons must have a supporting letter from the Parent / Guardian of each player concerned. Should such letters not be provided for all players within a Week, then the club will be charged.

Unsatisfactory explanations include but not limited to:

a. Birthday party / other events of any player from said team.

b. Failure to provide the appropriate number of adults / coaches / managers from within its club to fulfil the fixture. Any club wishing to provide details of mitigating circumstances may write to the League Manager

c. No referee

11.1.19 Clubs responsible for a late start, whether the match is completed or not, Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A

11.1.20 All clubs will play to the rules and regulations as laid down by the F.A. of Wales and in accordance with the laws of the game or the FAW Small Sided Game regulations.

11.1.21 League Manager/Fixture Secretary may move, change or arrange a fixture no later than 5PM on a Tuesday each week.

11.2. CHAMPION CLUB

11.2.1 Senior Football

11.2.2 At the end of each seasons' competition, the club in each Division scoring the largest number of points shall be declared the champion club of that Division, three points being awarded for each game won and one point for each game drawn. Should two or more clubs be equal on points, the club having the best goal difference shall be the winners. In the event of the goal difference being equal, the club who scored the most goals shall be winners, if still equal then the Clubs shall play off at a neutral venue.

11.2.3 Promotion and Relegation will comprise of 2 (Two) Teams promoted and 2 (Two) Teams relegated. League Champions and Runners up will automatically qualify for Promotion. All subject to ground criteria.

11.2.4 A club would be eligible to apply for a vacant position in writing to the General Secretary of NEWFA by **March 31st**. Any club applying for a T4 licence will be deemed for a vacant position.

11.2.5 Acceptance of vacant positions would only be granted at the discretion of NEWFA. The league manager will determine the numbers in each division at the start of each season. Each Division shall have no more than 16 clubs; the league structure will be reviewed by the league manager each season.

11.2.6 The League Champions will be presented with **16** mementoes each from the funds of the League.

11.2.7 Youth & Junior Football

Where we have multiple divisions in an age group the winner of each division will be deemed the champion of said division.

11.2.8 At the end of the season where there is only one division in a league the top team will be deemed the champion teams. Three points having been awarded for a win and one point for a draw.

11.2.9 Should two or more teams be equal on points either as winners or runners up, then the winner will be decided by the following.

U12 – U17 will be decided on the following:

1. Games won
2. Head-to-head
3. Play off

U19 League will be decided on the following:

1. Goal difference.
2. Games won
3. Head-to-head
4. Play off

11.2.10 A play off will be on a suitable neutral ground provided by the league with facilities to make a charge for admission, and on a date issued by the Fixture Secretary which will not be changed. If scores are level after full time, then taking of penalties as laid down by the F.A. of Wales shall decide the winner. Any team refusing to take said penalties shall be judged to have lost the game. A referee and two assistant referees will be provided by the league. If a suitable pitch cannot be provided within the said playing season, the clubs will share the trophy for equal periods of the season. Both teams will be presented with mementos by the League

11.3 Guarantee for the safe custody of Trophies.

A guarantee for the safe custody of any cup won by a club shall be given, by the club winning the same and such guarantee shall be a personal one of such members of the Clubs Committee as shall be in office at the time the Cup was won. In the event of such guarantee not having been given, then such shall be implied, under these rules, as being binding, against such Committee members in the following amounts: for loss or damage to such Cup or Cups for the loss up to of £750.00; for damage to, the same such amount, as will thoroughly repair and make good such damage.

11.3.1 Clubs are prohibited from placing any inscription upon the Cup or Cups they may hold under a very severe penalty assessed under the foregoing rule, or a minimum of £100.00, whichever the General Secretary or League Manager may decide.

11.3.2 All trophies belonging to the Area Association or Leagues must be returned to the General Secretary or League Manager by no later than the last working day of February each year. Failure to comply with this date will result in a fine as listed in Appendix A

11.4 Club Colours

Each Club in the League shall register its colours on COMET however, if any club(s) have at present, the same or similar colours, the AWAY side shall, for any League and Cup fixture, adopt entirely different and distinctive colours to that of the home club.

11.4.1 All Goalkeepers must adopt another colour that will distinguish them from those of the competing teams.

11.4.2 No player, including the goalkeeper, will be permitted to wear BLACK, clubs must make sure that kit colours do not clash with the Referee's kit when confirming the game with the referee 3 days prior to the game.

11.4.3 Players MUST wear the shirt numbers that correspond with their shirt number recorded on the COMET team sheet.

11.5 Match Administration

Any club found guilty of either falsifying or submitting an incorrect team sheet via COMET will be liable to a fine as per standardisation of fines – appendix A

11.5.1 All teams must FULLY complete the Team Sheet on COMET including Team Officials - Team Manager/Coaches/Team Helper, First Aider.

11.5.2 The HOME club must email the result of their match on the day to the League within 30 minutes after the final whistle should COMET be down or no signal available. Failure to do clubs will be liable to a fine as per standardisation of fines – appendix A

11.5.3 All Junior clubs MUST complete a Roster for each of their individual teams (U12 – U17), A player cannot be added to more than one Junior team roster.

11.5.4 Where a club has two teams at the same age group, a player may only move internally from Team A roster to Team B roster no more than 2 occasions during the season with each occasion sanctioned by the North East Wales FA to avoid changes being made for one off games.

11.5.5 All teams must be confirmed on Comet before kick-off, only persons named as substitutes or coaching/technical staff can be in the technical area.

Age Group	Team Sheets to be confirmed
Seniors – Premier League	30 mins before KO
Seniors – Women's League	30 mins before KO
Seniors - Championship	30 mins before KO
Vets & Reserves	30 mins before KO
Youth (U19)	30 mins before KO
U14 – U17 (Mixed & Girls)	15 mins before KO
U12 – U13 (Mixed & Girls)	15 mins before KO

1. Section 1 - KITS
2. Section 3 – Line-up - Shirt number (must match the shirt number the player is wearing), add players names for starting line-up and substitutes.
3. Home team to manage the match timer (Start/Break (HT)/Start/Full Time)
4. U12 to Senior - Each team to update their goal scorers.
5. U9, U10 & U11 Home teams must update result only.
6. U6 – U8 do not add goal scorers or results.
7. Referee's responsibility to update any cautions/red cards after the game.
8. If a caution or red card has not been added to COMET it is the club's responsibility to bring this to the attention of North East Wales once the game has been set to played.

11.5.5 Clubs failing to comply with rules 11.4 to 11.5.4 inclusive will be fined as per standardisation of fines, see appendix A

12. Misconduct, Charges, Protest & Appeals.

12.1 All protests, appeals, claims, or complaints must be submitted in writing to the respective league manager/League Secretary or NEWFA disciplinary team (appeals only) and be accompanied with a fee of £50.00 that will be forfeited in the event of a protest, appeal, claim or complaint not being upheld. All such matters relating to a particular match must be within 48 hours of the match in question (Sundays and Bank Holidays excluded) together with the appropriate fee. All protests, appeals, claims, or complaints will not be accepted either verbally, or they must be submitted in writing.

All Appeals and Protests will only be accepted in writing from the club Secretary.

12.2 All questions regarding eligibility, qualification of players or interpretation of rules shall be decided by the League Manager/Secretary.

12.3 If dissatisfied with any decision given by a League Manager/Secretary, a club or player shall have the right of appeal to the General Secretary of North East Wales Football Association. Any such appeal must be lodged within SEVEN (7) business days as of the earlier (a) the decision being announced at the time of the hearing/meeting or (b) the date of the correspondence containing the decision. All appeals must be accompanied with the appropriate fee as set out under NEWFA and be made payable to the NEWFA Limited.

12.4 On field offences will be dealt with by NEWFA through their discipline procedures.

12.5 Disciplinary Procedures concerning on field offences can be found on the NEWFA website. newfa.co.uk

13. MATCH OFFICIALS

13.1 All Match Officials must register with the Area Association & the Football Association of Wales prior to 1st of July.

13.2 No Match officials are permitted to referee unless registered.

13.3 Match Officials require permission from the Area Association Referees Officer to referee outside of the Area Associations Boundary. This applies to both within the Boundary of The Football Association of Wales, and outside of Wales.

13.4 A referee must be appropriately dressed and should always try and wear a Black Referee Kit, displaying the Area Association Badge.

13.5 Match Officials under the age of 18 must wear a yellow arm band to indicate that they are under the age of 18. The yellow arm band must be supplied by the Match Official's Area Association.

13.6 NEWFA or The League(s) will arrange referees' appointments when possible and should appoint only properly registered and qualified referees to matches.

13.7 In the case of postponed matches, the referee is entitled to half of the match fee if they have travelled to the venue. In matches abandoned for any reason the referee is entitled to the full fee.

13.8 Any team not paying the referee on the day will be fined. (See Appendix A – Standard fines list). Electronic payment can only be used with the acceptance of the Referee.

13.9 Online Referee form should be completed after the game but within 48 hours failure to complete and submit will result in a fine. (See Appendix A – Standard fines list).

13.10 The home team must supply the referee with suitable assistant referee flags and each team must supply a club assistant referee. An Assistant referee is required on either side of the pitch to aid the referee. The away team should fulfil assistant duties to the opposite side of the dugouts.

13.11 A fine will be made to clubs who fail to confirm the game with the match referee 3 days before the said fixture, as per rule 11.1.10. (See Appendix A – Standard fines list).

13.12 The Match Referee is responsible to enter all on field disciplinary sanctions on COMET, within 2 hours of the match ending.

13.13 The Match Referee is responsible to set the game to "PLAYED" on COMET upon completion of the above. In the event of a Referee making a mistake, they must contact the Football Services Centre or the North East Wales Disciplinary Team to allow rectification of the mistake.

13.14 Match Officials must also report to league(s) any breaches of the Area Association Ground Criteria

13.15 Match Officials must report any misconduct which cannot be dealt with by an on-field sanction in the form of a white paper report which should be sent direct to

discipline@newfa.co.uk in accordance with the procedures as laid down by the FAW or relevant Area Association from time to time.

13.16 Match Officials registered with the Association are not permitted to act either as a Match Official in any competition in which they also take part as a Player.

13.17 Match Officials who submit a report of misconduct after any deadline set shall be dealt with in accordance with the procedures as laid down by the FAW or relevant Area Association from time to time.

13.18 All Match Officials must use the Comet system as required by the FAW to submit availability, accept or decline appointments and to submit match reports in accordance with competition regulations.

13.19 It is the responsibility of the Match Referee to familiarise themselves with the relevant competition rules in which they may officiate.

13.20 Attendance at Area Association training and education seminars is mandatory for all Match Officials seeking promotion, unless a legitimate reason for non-attendance is provided and accepted by the Area Association. Fitness tests must also be completed where appropriate.

13.21 The match official must report to the Area Association by a "White Paper Report" any notification of any person who witnesses, or is made aware of, an alleged incident of Age or discrimination.

13.22 Referee Fees are and must be paid on the day of the game.

All match fees have Fuel allowance of 45p per mile

Age Group	Base Ref fee for League and League Cup games	Paying format
Senior – Premier League	£40	League – Home team Pays Cup – Shared
Senior – Women's League	£40	League – Home team Pays Cup – Shared
Senior – Tier 5 and below, Reserves and Vets	£35	League – Home team Pays Cup – Shared
Women's Recreational	£25	Cup fees shared
U17/ Youth (U19)	£30	League & Cup fees shared
Junior U14 – U16 (Mixed & Girls)	£25	League & Cup fees shared
Junior U12 – U13 (Mixed & Girls)	£20	League & Cup fees shared

13.23 Junior's Only

In the event of there being no league appointed referee, or qualified referee appointed by the home club at a game, then the two teams **must agree to appoint a referee** (i.e. one

person to Referee the game within the pitch, not from the sideline) from amongst their midst, preference being given to any qualified referee present. This person assumes the duties and responsibility of the referee. Such agreement must be made whether this is via agreement prior to the fixture earlier in the week and/or at pitch side on the day of the game, failure to do so will lead to the said club(s) being charged under league rule.

14 – PLAYERS REGISTRATION & TRANSFERS

14.1 All Registrations should be completed via COMET and will come under Football Association of Wales COMET regulations.

14.2 A player aged fifteen years of age at the commencement of the season will not be permitted register/PLAY for a senior club/Team until they have obtained the age of 16 in accordance with the criteria as currently determined by the Football Association of Wales.

14.3 Once a player turns 16, they can therefore play for the U17, U19 & Senior teams of the club in which they are registered.

14.4 If a club has more than one team within an age group (U12, - U19) a player can only play for one team at that age group. They cannot switch between the teams.

14.4.1 If a player is playing up an age band, they cannot play for their actual age group and play for the higher age group, they can only play for one Junior team.

14.5 NO Club shall play an ineligible player. Any clubs playing an ineligible player will be subject to a discipline investigation.

14.6 Players may only Register for one League Club at any one time. (One player one club rule).

14.6.1 However, Veteran players can register for two clubs, at one time. One registration must be under the "Recreational Football" banner on COMET.

14.7 A bona-fide player of a club is one who has signed the appropriate Registration form and who has been registered and confirmed by FAW COMET before 5:00pm on the day immediately preceding the game.

14.8 It is always the responsibility of each club to ensure that players have been properly registered with the FAW COMET system prior to playing in any arranged fixture subject to the Leagues' Rules.

14.9 Football Association of Wales COMET system must be used when transferring players from all other Leagues.

14.10 After the last Thursday in March of each season, registrations and transfers will not be permitted.

14.11 For any breach of these sections, e.g. playing an ineligible player, a Club shall be subject to discipline.

14.12 Clubs are expected to sign on sufficient players to enable them to fulfil their League and Cup obligations as per the following. Teams not registering enough players to fulfil their obligation to the League will be charged with failing to fulfil a fixture and if found guilty may be fined a minimum of as per standard fines as per appendix A and may have 3 points deducted, any sanctions may be suspended at the discretion of the league manager /secretary.

14.13 Any Club or players offering or receiving any inducement to, or for, another club to win, draw or lose a match shall be guilty of serious misconduct and will be dealt with as the North East Wales FA shall decide.

14.14 Players must not receive any payment or reward for playing.

14.15 Any club playing an ineligible player or players may have 3 points deducted for each game found guilty. They will also be liable to a fine should the match be ordered to be replayed. (See Appendix A – Standard fines list). When a league fixture is ordered to be replayed because a team has played an ineligible player/s, then only those players who were eligible on the original conference date of fixture can play in the rearranged fixture.

The Area Association / League Managers reserve the right to charge any club/team retrospectively for any games previously played involving ineligible player(s).

All clubs must actively maintain their clubs' records in relation to "Active" players. Players who are not recognised by the club should be terminated on COMET.

Clubs must ensure Player Profile Pictures are updated as a minimum of every 3 years on COMET.

15 FOR 11-A-SIDE GAMES TEAMS MUST HAVE A MINIMUM OF 7 PLAYERS TO FULFIL THEIR FIXTURE.

A player with connections to a Senior Club and the possibility of any player(s) 'stepping up' to play for these Senior Clubs, must therefore have enough players Registered as cover to meet their obligations.

Senior & Youth Football

15.1 All players must be contract or non-contract players. The Football Association of Wales rules will apply to the signing and transfer of contract players. They will be registered via COMET and Transfers will be via the FAW COMET system.

15.1.1 Reserve Teams, A club may not field more than three players who played in the most recent competitive match of the club's First Team.

15.2 A Club may use FIVE substitutes, with the following

- i. may use a maximum of five substitutes.
- ii. has a maximum of three substitutions opportunities in open play
- iii. may additionally make substitutions at half-time

v where both teams make a substitution at the same time, this will count as one substitution opportunity for each team.

15.3. If a team has players who have left the team and are not playing football, they must register the cancellation via the COMET system, that they are no longer a playing member of that team and to the best of their knowledge are not playing for any other team.

15.4. A player wishing to re-register with a Club in the League after their original Club has disbanded, MUST re-register via the COMET system. As per FAW Rules, a player can register for 3 clubs in a season but can only play for two.

15.5. Any persons who would be involved in the team's technical area at any point during the game, the persons registration card **MUST** be available in line with COMET regulations and made available for inspection by, any league official, referee or person deemed in charge of the opposition team. Only those named on the Team Sheet can be in the technical area.

Veterans

15.6 Shall be played as per the league/cup rules with the following exceptions.

A veteran is defined as a Club which during any relevant Playing Season only plays Association Football in matches organised exclusively for persons over thirty-five (35) years of age.

15.6.1 For this Competition rolling substitutes are permitted.

15.6.2 Two players aged 30-34 may be named in the squad, but only 1 player may be on the field of play at any one time. **NB: COMET will not monitor this; it is up to clubs to manage.**

15.6.4 A veteran player may only be registered for one team within the same age group at any time."

15.6.5 All Vets teams must complete the team Roster on Comet or using the systems and procedures set out by the FAW from time to time for each competition they have entered, this includes cup competitions.

Junior Football

15.7 Registrations will be accepted in accordance with the FAW Junior Football Regulations.

15.8 All teams (U12 to U17), competing in NEWFA Leagues and Cup competitions must complete the team Roster on Comet or using the systems and procedures set out by the FAW from time to time **for each competition** they have entered, this includes cup competitions.

15.8.1 If a club has more than one team in a League/Cup Competition, a player can only be assigned to one of those teams and appear on that team roster only. Failure to do this may result in Disciplinary Action being taken by the respective League.

15.9 For Junior Football (U14 to U17) A Club may use FIVE substitutes; (U12 – U13) A club may use NINE substitutes. Substitutions will be on a roll on and roll off basis.

Women's Recreational

Matches shall follow standard league and cup rules, with the following exceptions:

15.10 Match Format

15.10.1 League Games will be played as 9-a-side with maximum of 9 substitutes, 8 v 8 with maximum of 8 substitutes or 7-a-side with a maximum of 7 substitutes. Clubs to appoint own Referee's.

15.10.2 Cup Games will be played as 9 v 9 format with 9 substitutes. NEWFA to appoint match Referees.

15.10.3 Rolling substitutions are permitted in both league and cup competitions

15.11 Scheduling

Fixtures will be scheduled on a fortnightly basis (every two weeks). If teams fall behind on fixtures, catch-up games may be arranged as needed.

15.12 Eligibility

The league is for players over 18 years of age with the exception that one (1) player aged 16/17 years old may be used. Only one (1) player under the age of 18 shall be on the pitch at one time from each team. **NB: COMET will not monitor this; it is up to clubs to manage.**

A club may not field more than two players who played in the most recent competitive match of the club's First Team,

15.13 Team Rosters:

All teams must complete their team rosters on COMET or via any other system or procedure set out by the FAW for each competition entered, including cup competitions.

All Leagues

15.14 Any Club or players offering or receiving any inducement to, or for, another club to win, draw or lose a match shall be guilty of serious misconduct and will be dealt with as the North East Wales FA shall decide.

15.15 Match days – up to the maximum number of players for a matchday can be named on the team sheet and be in the dugout/technical area. Teams must not take additional players to the game, dressed in kit and use them as a substitute. Teams found doing this will be charged with misconduct.

As per table below maximum Squad / Match Day Squad Sizes by Age Group

Age Group	Maximum Squad Size	MATCHDAY Squad Size
Seniors, Vets, U19 & U17	No limit	16
U16 - U14	24	16
U13 - U12	20	18
Recreational Women	20	18 (9v9) 16 (8v8) 14 (7v7)
U11 – U6	As per Small sided game regulations	

LEAGUE CUP & SHIELD COMPETITIONS

1 INTRODUCTION

Affiliated League(s) Cup / Shield competitions and the General rules shall also apply unless otherwise stated.

2 ADMINISTRATIONS

The Association Competitions Team / League Manager / Executive Committee shall have the entire control of the respective competitions. The format of the cup competition will be

decided at the discretion of the above. This will be confirmed 14 days before the commencement of the start of the competition.

Clubs will pay an Entry fee which will be set by North East Wales football Association. All clubs must be entered in accordance with the affiliation and league entry deadlines.

3 LAWS

3.1 All clubs competing will play to the rules and regulations as laid down by the F.A. of Wales and in accordance with the laws of the game or Area Association Individual Competition Rules.

3.2 All substitutions to be made during breaks in play with the permission of the match referee.

4 QUALIFICATIONS OF PLAYERS

4.1 A playing member is one who has been registered with confirmed status on COMET, by 5pm on night before the game, registered date taken as the "COMET confirmation date" (date from)

4.2 There is no cup tied rule in league cup competitions.

4.3 In the case of postponed, abandoned and drawn matches, only those players eligible on the conference date of the fixture shall be eligible to play. Drawn, postponed and abandoned matches must be played on the date given by the competition manager.

5 INELIGIBLE PLAYER(S)

If a player(s) is found to be ineligible, then the team playing the ineligible player(s) shall be adjudged to have lost the match.

6 VENUE OF TIES & DURATION OF MATCHES

6.1 The clubs shall be drawn in pairs and first drawn shall have home ground advantage. If when making cup draws pitch clashes are identified, the competition manager reserves the right to reverse the draw. Priority will be given to the first draw made.

6.2 All cup matches shall be played to a conclusion. No replays.

6.3 If scores remain level at the end of normal time, then the winners shall be decided upon by the taking of penalties as laid down by the FA of Wales, any team refusing to take such penalties shall automatically lose the tie.

6.4 Where the home team ground is not available the fixture is to be reversed and then vice versa until the game is played.

7 FULFILMENT OF TIE

Any team failing to play on the appointed date or leaving the ground before completion of the match shall be charged with misconduct; if the offending team cannot render a satisfactory explanation, they shall be adjudged to have lost the tie and may be fined, see Appendix A.

8 FINAL AND SEMI FINAL TIES

8.1 All semi-finals and finals will be played on a date set by the Competition Manager.

8.2 Following the completion of the normal time the scores are still level then the game will be decided by a series of PENALTY KICKS in accordance with the laws of the game.

8.4 All finals will be played on grounds as arranged by the Competition Manager. All finals will be played on dates given by the Competition Manager; they will not be changed unless ground is unavailable.

8.5 An Open date will NOT be granted for Finals or Semi-Finals. The Competition manager must have satisfactory reasons for any requests for date changes. This rule will be strictly adhered to.

9 LEAGUE SHIELD COMPETITION

Competitions may run a secondary competition at the discretion of the League or Executive Committee for teams knocked out in any of the first or preliminary rounds of their respective League Cups. The League competitions may be organised by the League as and when required. The League Shield will be played following the respective League Cup rules.

10 SPECIFIC NEWFA CUP COMPETITION RULES

NEWFA Cup Competitions have competition specific rules these can be found on the NEWFA Website. <https://www.newfa.co.uk/competitions> please refer to these cup rules for NEWFA Cups.

APPENDIX A

Standard Fines

No	ITEM	Age Group	Adults
1	Not attending AGM/League Meetings	ALL	£20.00
2	Clubs failing to attend two League meetings	Adults Juniors/Mini	£50.00 plus written reason for non-attendance. £10.00 per missed meeting
3	Protest's claims and complaints /appeal fee	Adults Juniors/Mini	£50.00 which is refundable if case is won £25.00 which is refundable if case is won. Appeals £50.00.
4	Playing ineligible Player in league (per game)	Adults Juniors/Mini	Min £50.00 & 3pts deducted. (Match potentially replayed) Min £25.00 & may have 3pts deducted.
5	Playing ineligible Player in cup competition (per game)	Adults Juniors/Mini	Min £50.00 & match handed to opposition. Min £25.00 and withdrawn from competition.
6	Failing to fulfil a fixture (unsatisfactory reason)	ALL	Min of £100 and may have 3 pts deducted.
7	Failure to advise League Manager/Fixture Secretary when game postponed by Referee	ALL	Min £10.00.
8	Failing to fulfil a Cup fixture (unsatisfactory reason)	Adults Juniors/Mini	Min £50.00 and withdrawn from competition. Min £25.00 and withdrawn from competition.
9	Failure to act in the event of a postponement plus club to refund match official and visiting club	ALL	Min £25.00 and club to refund match official & visiting club If a cup game – withdrawn from cup and all cup rules updated.
10	Abandonment of game (fault of team)	ALL	Comes under NEWFA.
11	Failure to provide report following abandonment of a game	ALL	Comes under NEWFA.
12	Failure to send Referee Assessment form within 48 hours of game	ALL	£20.00
13	Failing to confirm game with match Referee	ALL	Within 3 days of game and £20.00.
14	Failing to confirm game with opposition	ALL	Within 3 days of game and £20.00.
15	Invoices not paid within 21 days of receipt	ALL	£25 and TEAM suspension until paid, should be across NEWFA.
16	Failure to respond to League correspondence	ALL	£20.00 across all leagues.
17	Deposit for Cup/Trophy	ALL	Max £750.00 fee if cups are returned damaged, inscribed, defaced or are lost.
18	If Cup/Trophy isn't returned on time	ALL	£50.00.
19	Failure to provide buffer zones /Barriers/Rope Off pitch	Adults Juniors/Mini	Min £50.00. £25.00

20	Fail to telephone match results	ALL	In the event of COMET being offline for any reason, min £20.00.
21	Failing to confirm Team Sheets	ALL	£20.00
22	Not completing Team Sheet correctly	ALL	£20.00
23	Fail to provide Assistant Referee Flag	ALL	£10.00
24	Failing to appoint a Referee's Steward for Home League games	Juniors/Mini	£20.00
25	Steward not wearing Hi-Viz Jacket	Juniors/Mini	£20.00
26	Referee report form	ALL	£20.00
27	Teams found not using League Merchandise	NEWJYFL	£20.00

APPENDIX B

Referee Match Day Steward information

This role is required to enable the club to comply with the rules of all junior leagues and NEWFA. The club is incredibly grateful to you for accepting the responsibility.

The Home team must appoint a Referee's Steward to EVERY home game.

- The team manager will inform you of the referee's name in advance of the game.
- The team manager will ascertain the referees fee including travel in advance.

On match day the Steward must:

- Ensure you wear the high visibility vest provided.
- Meet the referee at the car park where possible, this is normally half an hour before kick-off time. If taken directly to the pitch offer them somewhere to store their belongings in safe place or under your supervision.
- Introduce yourself and welcome the referee to the club and escort them to the pitch or changing room.
- The Referee steward should be aware of the age of the Referee
- If the referee is under 18, they should wear a yellow arm band and may be accompanied by a parent/guardian. Sometimes you may need to remind them to wear it.
- Collect the Referee fee from the home team coach.
- Pay the referee their requested fee before the game.
- Introduce yourself to the away manager and spectators and let them know who you are and that you are there to stop the referee being verbally abused and that the referee is not to be approached.
- Introduce the referee to both managers/coaches.
- Ask all spectators to always remain behind the respect barriers and that standing behind the goals is prohibited.
- Inform the referee where you plan to stand should they need to speak to you at any time during the match.
- At half time check the referee is ok and address any concerns.
- If players, coaches, or spectators of either team approach the referee complaining at half time or at the end of the match please try and support the referee quickly and politely encourage the complainer(s) to move away.
- At the end of the match, escort the referee from the pitch to their car if required.
Please note the recommendation from NEWFA is that the appointed Referee's Steward should NOT be involved directly with the running of the team i.e. Manager or Coach

APPENDIX C

Ground Criteria - Tier 4 Men

These criteria must be in place by the 30th of April prior to the following Season

1. The minimum size of the playing area shall be 100 yards by 50 yards (91 metres by 45 metres) in accordance with 'Laws of the Game'
2. All playing areas must be completely fenced off with wood or metal tubing set in adequate support posts. Boundary fencing is to be a minimum of 2 metres outside the playing area.
3. There must be two separate 'dugouts' for managers, trainers and substitutes with the front of the 'dugout' in line with the boundary fence and not the touchline.
4. Technical areas must be clearly marked in accordance with the Laws of the Game.
5. All Clubs are to provide dressing (Changing) room accommodation for all players and separate accommodation for Match Officials. Separate showering facilities shall be provided for both Teams and Match Officials as well as toilet facilities on site.
6. The Home Club is to provide as a minimum, Tea, Coffee or some form of liquid refreshments for all players and Match Officials prior to the game and at half time.
7. An emergency aid person per Team shall be available at each game and serviceable first aid equipment shall be kept on every ground.
8. Emergency vehicles must be able to drive into the stadium. The access and egress point(s) must not be blocked. A parking space must be identified for an emergency vehicle to park, which must not be occupied by any other vehicle or used for any other purpose.
9. Unobstructed access leading from a spectator area in the stadium to the playing area must be provided to allow access and egress for a stretcher. It is recommended that this access is located as close as possible to the area designated for the access/egress of the emergency vehicle(s).
10. Each Club must take every precaution to ensure its ground is always in a satisfactory playing condition. Goal-nets and corner flags must be always provided.
11. Clubs are reminded that alcohol is strictly forbidden at all League & Cup matches and that Clubs are responsible for the behaviour of their players and supporters.
12. Home team should know where the nearest Defibrillator is situated upon request.

13. Appendix 1

**Ground Criteria - Tier5 Men, Vets, Reserves,
Tier3 Women & U19's**

These criteria must be in place by the 30th of April prior to the following Season

1. The minimum size of the playing area shall be 100 yards by 50 yards (91 metres by 45 metres) in accordance with 'Laws of the Game'
2. All playing areas must be completely fenced off with wood/metal tubing set in adequate support posts or respect barriers. Boundary fencing is to be a minimum of 2 metres outside the playing area.
3. In the absence of a Dugout, all clubs should have a designated technical area with cones to contain appropriate personnel as defined on team sheet (Manager, Coaches, First Aider & Subs)
4. All Clubs are to provide dressing (Changing) room accommodation for all players and separate accommodation for Match Officials. Separate showering facilities shall be provided for both Teams and Match Officials as well as toilet facilities on site.
5. The Home Club is to provide as a minimum, Tea, Coffee or some form of liquid refreshments for all players and Match at half time.
6. An emergency aid person per Team shall be available at each game and serviceable first aid equipment shall be kept on every ground.
7. Emergency vehicles must be able to drive into the stadium. The access and egress point(s) must not be blocked. A parking space must be identified for an emergency vehicle to park, which must not be occupied by any other vehicle or used for any other purpose.
8. Unobstructed access leading from a spectator area in the stadium to the playing area must be provided to allow access and egress for a stretcher. It is recommended that this access is located as close as possible to the area designated for the access/egress of the emergency vehicle(s).
9. Each Club must take every precaution to ensure its ground is always in a satisfactory playing condition. Goal-nets and corner flags must be always provided.
10. Clubs are reminded that alcohol is strictly forbidden at all League & Cup matches and that Clubs are responsible for the behaviour of their players and supporters.
11. Home team should know where the nearest Defibrillator is situated upon request.

12. Appendix 1

Appendix 1

Pitch regulations will be reviewed annually, with any changes communicated at least 12 months in advance.

Ground criteria for Promotion from T4 to T3 As per FAW Regulations

Ground criteria for Promotion from T5 to T4

Applications must be submitted to the Association by 31st December, accompanied by a £50 fee.

The £50 fee will be refunded if the ground criteria are successfully met.

Ground criteria must be in place by 30th April.

The deadline for submission of **ground sharing** requests/documents is **1st March** each year.

APPENDIX D

Ground Criteria - U14 to U17

1. The minimum size of the playing area shall be 100 yards by 50 yards (91metres by 45metres) in accordance with the 'Laws of the Game'
2. All playing areas must be completely roped off or fenced off with wood/metal tubing set in adequate support posts or respect barriers. Boundary fencing is to be a minimum of 2metres outside the playing area. No spectators are permitted to be located behind either goal.
3. In the absence of a Dugout, all clubs should have a designated technical area with flat cones to contain appropriate personnel as defined on team sheet (Manager, Coaches, Team Helpers First Aider & Subs) It is an offence to leave the technical without the instruction of the match referee.
4. U17's - NEWFA advise changing rooms should be used, if possible, but toilets must be within proximity.
5. An emergency aid person (*First Aider with a Valid FAW First Aid Award*) per Team shall be available at each game and serviceable first aid equipment shall be kept on every ground.
6. Emergency vehicles must be able to drive into the ground. The access and egress point(s) must not be blocked.
7. Each Club must take every precaution to ensure its ground is always in a satisfactory playing condition. Goal-nets, corner flags and AR flags must always be provided for each match.
8. Clubs are reminded that alcohol and Smoking/Vaping is strictly forbidden at all matches, and that Clubs are responsible for the behaviour of their Club Officials, Team Helpers, Players and Supporters.
9. All merchandise and notices provided must be used or displayed pitch side
10. A Code of Conduct must be provided by every team which must be signed by Club Secretary Club Officials, Players, and all parents. A copy of this Form must be submitted to your League Secretary or League Manager
11. All equipment/merchandise supplied by NEWFA must be used at every game.
12. A Match Day Steward is to be provided and must wear the High Viz jacket supplied by NEWFA at every game.
13. The home team should know where the nearest Defibrillator is situated upon request.